

January 8, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for January 8, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement) and Mike Erwin (Utility Manager). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 12.23.14** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the December 23, 2014 meeting, hearing none Harold Best made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Hearing no questions, Jerry Brosius made a motion to approve the expenditures seconded by Harold Best, motion carried, (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** –None.
 4. **STAFF REPORTS**
 1. **Utility Manager** – Mike Erwin reported that he and his crew repaired a leak on Mong Lane and water usage appears to be normal at this time. Mike then informed the Supervisors that he is having all of his crew trained to read the water meters. His crew also spent some time sealing manholes and repairing a sewer line at the fire department. Mike did find a small leak around the seal on the new sewer line on Sage Run. This will be repaired when weather permits. Mike is having St. John's Electric look at the pump issue at Lift Station #1.
 3. **Code Enforcement** – Koah Pentz reported that we issued 5 municipal permits this month which included two (2) commercial building upgrades, two (2) for new homes and one (1) sign. Total cost of construction was \$678,850. There were two (2) heavy hauling permits and one (1) driveway permit issued. Koah completed the year-end report for 2014 permits. We issued a total of 115 permits including \$5,945.12 in permit fees and a total cost of construction being \$5,758,924. Koah stated that this was an increase from previous years and that a good part of the increase came from new homes and commercial construction. Koah reported that the Cranberry Township Planning Commission is working on the final revisions of the new zoning to be forwarded to the Supervisors.
 4. **Township Manager** – Chad Findlay reported that he had renewed the Property & Liability Insurance for the Township with HDH Group. The Organizational Meeting was held on January 5th and the Auditors met on January 6th. The Auditors established the rate of pay to working Supervisor's at \$15.30 an hour. The new Dodge 5500 truck was ordered from TriStar and the attachments were ordered from Walsh Equipment. Chad forwarded the Supervisors a request from Venango County

Youth Field Day for a \$500 contribution along with a request from the Kirkland Cancer Foundation to locate a memorial bench near the Salt Box House. They also would like permission to erect a tent at the bike trail during the cancer walk. All of these requests were approved by the Supervisors. Chad informed the Board that quotes were coming in from electric providers due to our current electric provider contract expiring in April.

5. PUBLIC COMMENTS – None.

6. COMMENTS OF MEMBERS – None.

The next meeting of the Board of Supervisors of the Township of Cranberry will be January 22, 2015 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 10:45AM.

ATTEST

Chad Findlay
Township Manager