

March 26, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for March 26, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Chad Findlay, and (Township Manager). Jerry Brosius was absent. Guests in attendance were (see-attached sheet).
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Fred Buckholtz, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-absent).

1. **APPROVAL OF MINUTES FOR 02.26.15** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the February 26, 2015 meeting, hearing none Fred Buckholtz made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- absent).

2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Harold Best made a motion to approve the expenditures. Seconded by Fred Buckholtz. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes).

3. **PERSONS ON THE AGENDA** – None

4. **STAFF REPORTS**

Township Manager –Chad Findlay announced a bulk metal collection day to be held at the Township Building on April 25th, 2015 from 7:30AM to 12:30PM. Chad asked the Supervisors for final adoption of proposed Ordinance #249 authorizing the participation of Cranberry Township in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law. Chad read part of the Ordinance and Harold made the motion to adopt the Ordinance. Fred Buckholtz seconded. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes). Chad then presented the Supervisors proposed Resolution 3-15 Plan Revision for a new land development. This land development is for the approval of a sewage facility planning module at Raymond Winger property located at 244 East State Road. Chad read part of the plan and Harold Best made a motion to approve. Fred seconded the motion. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes). Chad then read proposed resolution 4-15 for the extension of credit and incumbency at PNC Bank. Chad explained the Resolution was necessary to close the old credit card that Frank and Peg had. Harold Best made the motion with Fred Buckholtz seconding. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best-yes). Chad then presented the Supervisors with a recommendation from the General Authority to enter into contract with CT Consultants to GIS map the entire water distribution system for a total cost of \$17,000.00. Fred made the motion to approve and Harold seconded the request. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes). Holly Gibbons of Gibbons Business Solutions presented the Supervisors with the website proposal that was tabled at the Feb. 26 meeting. Harold Best made a motion to move forward with GBS constructing the new website and Fred seconded. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes). Chad announced the Venango County Association of Township Officials Spring Dinner to be held at the Sandycreek VFD Social Hall on April 11, 2015 at 6:00PM. Chad provided the Supervisors with a request from the Chamber of Commerce for scholarship money for students attending the Pennsylvania Free Enterprise Week. This request was tabled for a lack of information. Chad informed the Supervisors that he met with Northwest Savings Bank to work on a proposal for the Township investments. Chad finished and signed the 2015 Agility Agreement with PennDOT. This agreement included the same kind of work as last year. The CDBG work to be completed at the Emergency Shelter was put out to bid. These bids will be opened April 1st @ 1:00PM. Chad then stated that he is working on road paving bid specs with Josh Montgomery at PennDOT Municipal Services and working on the road materials list for bid. Chad closed an account at PNC Bank and transferred the \$125,000.00 into an account at Farmers where it will make more interest. Chad stated that he and office personnel completed the salt contract for next winter, the

PURTA report and the Municipal Pension Relief report. Chad opened a new checking account at Northwest Savings Bank for the CDBG Funds. The existing account at PNC Bank was charging a monthly fee and the new account has no monthly charge and included free online banking. Chad attended the COG meeting on March 19th and informed the Supervisors that the road material advertisement would be paid by the individual municipalities instead of the COG this year. Chad presented the Supervisors with the proposed change of the life insurance and disability insurance from the American United Life Insurance to PSATS Trusted Insurance Fund. This change will more than double the amount of coverage and will only cost an additional \$27.00 per employee per year more than the existing policy. Action on this item was tabled at the Feb 26 meeting until; Harold returned. Fred made the motion to change plans with Harold seconding. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-absent, Harold Best- yes). Chad reminded the Supervisors that he and Pam would be attending the Annual CDBG Conference on March 29-31. Chad passed along a concern from Debra Frawley of Greenways & Trails about what Cranberry Township intends to do with the aging wooden exercise equipment at each end of the bike trail. The Supervisors directed Chad to see if Debra knows any organization that my want to take over the equipment maintenance. If not the Supervisors decided that the equipment will be removed. Chad then dismissed himself and the Supervisors for an Executive Session regarding personnel issues from 7:28PM to 7:38PM.

5. **PUBLIC COMMENTS** – Roy Blair wanted to know if all the Township forms will be on the new website. Chad and Harold explained that some of the forms may be available on the website but the Zoning Code would not be available at this time. Ed Barrett stated that he made a request for a new speed sign limit sign on US 62 and within 2 weeks the sign was replaced. He thanked Chad for the quick response.

6. **COMMENTS OF MEMBERS** – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be April 9, 2015 at 10:30AM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 7:40PM.

ATTEST

Chad Findlay
Township Manager