

June 11, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for June 11, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement), Ted Williams (Road Supervisor), and Mike Erwin (Utility Manager). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 05.28.15**– Fred Buckholtz asked if there were any additions or corrections to the minutes of the May 28, 2015 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Harold asked Mike about some material costs for a Main Street project. Harold asked Ted about a traffic button detector for the intersection at UPMC. Jerry asked about the Workers Comp payment. Harold Best then made a motion to approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** – None
 4. **STAFF REPORTS**
 - Road master-** Ted Williams reported that his crews have been working on Greystone Ave installing many pipes prior to the blacktopping. Ted stated that there have been more utilities than expected and it has taken longer than he thought it would. The mow trim has been out for 16 days and his crew has also been ditching and replacing driveway pipes. There was some storm damage that took some time to clean up and his crew completed their annual mine safety training. Ted provided an update on the traffic lights at UPMC /257 intersection and informed the Supervisors that he, Jon Gureczny and Doug Warner attended a class on road surface maintenance. Fred asked Ted how the new trucks were coming and Jerry asked about the work he proposed on Steffee.
 - Utility Supervisor-** Mike Erwin reported that his crew replaced two (2) 6” main line valves on Main St., repaired a water leak on Steffee and identified the 7 fire hydrants with different threads with black paint. Mike said his crew will be raising manhole lids and videoing sewer lines in the Seneca Knolls. Mike also said a sewage pump was out of order at Moody’s Station and his crew installed changing tables, towel holders and soap dispensers in the restrooms at Morrison Park.
 - Code Enforcement-** Koah Pentz reported that we issued 19 municipal permits totaling \$326,450. There was one (1) new home, five (5) garages, four (4) porches, four (4) sheds, two (2) fences, one (1) sign and one (1) tower. He also sent out two(2) construction notices, issued four (4) fireworks permits, one (1) heavy hauling permits and three (3) driveway permits. Koah addressed complaints regarding tall grass, informed the Supervisors of two webinars he attended and took photographs for the new website. Koah relayed a request from the Planning Commission to install a sign at each end

of the Bike Trail informing users that that portion of the trail was owned and maintained by the Cranberry Township. Jerry Brosius asked Koah about the heavy hauling permit and the tall grass Ordinance.

Township Manager –Chad Findlay did the first reading of Ordinance 250 of 2015. This Ordinance is authorizing the participation of Cranberry Township in the Pennsylvania Townships Health Insurance Cooperative Trust pursuant to the Pennsylvania intergovernmental cooperation law. Until this Ordinance is passed we are not eligible to participate in the new approved life/disability /Medicare supplement insurance programs through PSATS. Final adoption of Ordinance 250 of 2015 will be July 9, 2015. Debra Frawley responded regarding exercise equipment along the trail. She has forwarded the request for someone to care for the equipment through the Franklin Area Chamber of Commerce. They are hoping to find a business that will sponsor the maintenance. He attended the monthly General Authority meeting and also met with the MRM Workers Comp risk assessor. He then asked the Supervisors to approval a Venango County Fair work day. Harold Best made a motion and Jerry Brosius seconded. Motion carried. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).

5. PUBLIC COMMENTS – Matt McSparren thanked the Supervisors for having crews work at the Fairgrounds. He asked about the Zoning Ordinance and was told the completion will still be several months Roy Blair asked if Deep Hollow was a State road. He was told yes.

Joe Buckholtz gave the Supervisors the Annual Fire and Rescue Report which contained a summary of services provided the residents and businesses of Cranberry Township during the 2014 year. A review of annual totals show the members dispatched to 827 incidents with a total time accumulation of 7766.55 hours for the year. This is a huge increase from 2013 where we were logged with 634 incidents totaling 2259.8 hours. In 2014 they received a State grant for around \$15,000. This allowed them to purchase new sets of bunker gear for fire fighter safety as well as purchasing more Water Rescue safety vests. In addition to the new equipment in 2014, they had more of the members obtain their PA State Fire Fighter 1 Certification, which proves a State level skills competency requirement as well as allows the department to qualify for additional State and Federal grant monies in the future. They also received a grant from the Forestry Bureau allowing them to add an additional chainsaw and leaf blower to their brush fire equipment. They also replaced worn out brush fire equipment and protective gear with new ones with this grant. The Fire Department thanks the Supervisors for their assistance and support over the years.

6. COMMENTS OF MEMBERS – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be June 25, 2015 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 10:55AM.

ATTEST

Chad Findlay
Township Manager