

September 10, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 10, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager) and Koah Pentz (Code Enforcement). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 08.27.15** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the August 27, 2015 meeting, hearing none Harold Best made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Being none, Jerry Brosius made a motion to approve the expenditures, seconded by Harold Best. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** – None
 4. **STAFF REPORTS**
 - Road Supervisor-** Ted Williams reported that his crew has tar & chipped for 6 days, replaced 2 driveway pipes, crack sealed 1 day, replaced sand in the volleyball courts at Morrison Park, put up a sign on the bike trail, installed festival banners, painted snow plows, ditched in Seneca, and helped IA with the blacktopping on Horsecreek Road and Seneca Knolls.
 - Utility Manager-** Mike Erwin said his crew repaired a water leak on Meadow Road, replaced a hydrant on the corner of Meadow and Greystone, fused approximately 900' of pipe for slip lining on Rich Street, helped dig lines at Cranberry High School and continued replacing failing water meters.
 - Code Enforcement-** Koah Pentz reported that a total of 10 zoning permits were issued totaling \$301,499 in cost of construction. Of the permits, there was 1 commercial building, 1 new home, 2 additions to houses, 1 garage, 2 for porches, 2 for structure removal and 1 for a fence. He also issued 3 construction notices and 3 heavy hauling permits. In the past month, Koah attended a zoning hearing, met with zoning consultant, worked on a neighborhood commercial districts and attended a hearing regarding a zoning change. Jerry Brosius questioned the setback issue from the last meeting. Koah stated that a property transaction is taking place that will allow a permit to be issued.
 - Township Manager** –Chad Findlay gave the Supervisor’s a Thank you card, thanking the Township Employees for all they do. Chad provided the Supervisor’s with the Berry Bush Yearbook advertisement request and informed the Supervisor’s that \$50 was budgeted and the payment of \$50 was approved. Chad read a notification from PennDOT of a bridge replacement on SR 157 over Wolf Creek scheduled for next year. Chad reported that a check for \$300 was made to the Township from the PA Liquor Control Board for liquor licenses renewals and a check for \$4,968.49 was forwarded to the Township from the PA Game Commission for in lieu of property taxes. Chad informed the

Supervisor's that the Franklin Art Club would like to continue the trail beautification program by painting trash cans with a trail theme and place them along the trail. The Supervisors said they would like to look at the trail and the trash cans and see if they would like to move forward with this request.

Chad presented proposed resolution 8-15 allowing Cranberry Township to enter into a 5 year winter maintenance agreement with PennDOT for the winter seasons of 2015-2020. Motion was made by Harold Best and seconded by Fred Buckholtz. All in favor. (Fred Buckholtz – yes, Harold Best – yes, Jerry Brosius – yes) Chad updated the Supervisors on the 3.5% increase for the employees' healthcare for the year 2016. All seemed happy with the increase. Chad reminded the Supervisors of the Venango County Association of Township Officials 103rd Annual Convention on Wednesday, September 30th and if they would like to go to let him know. Chad informed the Supervisors that he attended a meeting with the National Forestry Service regarding cross over pipes and he is going to meet with the main speaker Bruce Dickson to see if he has any ideas for funding the Township's failing cross over pipes.

5. PUBLIC COMMENTS –None

6. COMMENTS OF MEMBERS – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be September 24, 2015 at 7:00PM. There being no further business, Fred Buckholtz, Chairman adjourned the meeting at 10:58AM.

ATTEST

Chad Findlay
Township Manager