

December 10, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for December 10, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay, ( Township Manager), Mike Erwin (Utility Manager), Ted Williams (Road Supervisor) and Koah Pentz (Code Enforcement). Guests in attendance were (see-attached sheet).
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 11.24.15** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the November 24, 2015 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
  2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Jerry Brosius made a motion to approve the expenditures, seconded by Harold Best. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
  3. **PERSONS ON THE AGENDA** – Carol Gustafson  
Carol announced the total delinquent street light tax recovered in 2015. Carol asked the Supervisors if she would be appointed again by the Supervisors for the collection in 2016. She asked for a change in her fee if she is appointed. The Supervisors asked her for her suggestions for the fee schedule prior to the next Supervisors meeting. Action was tabled until the next meeting.
  4. **STAFF REPORTS**

**Road Supervisor-** Ted Williams reported that his crew salted roads 2 days, picked up leaves 7 days, crushed gravel 1 day, painted stop bars on roads, ditched 2 days, filled pot holes 2 days, hauled gravel 1 day, removed beaver dam and installed wire to deter beavers, installed 2 driveway pipes and 1 crossover pipe, and looked at a new backhoe and used street sweeper. Chad then explained that the street sweeper was on Municibid and the Supervisors would need to make a motion on whether to place a bid on the sweeper during the auction. Motion was made by Fred Buckholtz to authorize Chad to bid up to \$40,000 without further approval. Second by Harold Best. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes) It will be up to the Supervisors discretion whether or not to spend beyond \$40,000.

**Utility Manager-** Mike Erwin stated that his crew cleaned sewers at the Mall, Little Egypt, and near the Log Cabin. They also continued sealing manholes, putting flags on hydrants, and changing meters. Other work included servicing 6 generators throughout the system and rebuilding the chlorinators at the PA Ave Plant.

**Code Enforcement-** Koah Pentz issued 6 permits totaling \$68,700.00. Of these 6 permits, he had 1 new home, 1 deck, 1 remodeling project, 1 shed, 1 fence, and 1 sign. 2 heavy hauling permits and 1 driveway permit was also issued. Koah updated the Supervisors on the progress with the Comprehensive Plan and informed the Supervisors that all junkyard applications were returned and ready for approval. Motion was made by Harold Best to approve the junkyard applications and Jerry Brosius seconded the motion. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).

**Township Manager** –Chad Findlay presented the Supervisors with the final proposed 2016 Budget. The Budget represented no tax increase and had small changes to the version announced in November. Those changes included additional monies for road machinery, water budget, and sewer budget. The total budget for 2016 is \$4,901,817.87 with the following breakdown: General Fund \$1,785,772, Fire Tax \$35,800, Road Machinery, \$177,200, Water Fund \$878,645, Sewer Fund \$1,699,245, Street light \$15,750, and Liquid Fuels

\$309,485.87. Fred Buckholtz thanked those who worked on the budget and made motion to approve. Jerry Brosius seconded the motion and all voted in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then presented proposed Resolution 14-15 for the Realty Transfer Tax. Chad explained that is was the same resolution with the same rate as the past years. Motion to approve by Fred Buckholtz and seconded Harold Best. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad provided the Supervisors a copy of the proposed 2016 meeting schedule and informed the Supervisors that it would be advertised on Dec. 18<sup>th</sup>, 2015 if approved. Harold Best made a motion to approve and Jerry Brosius second the motion. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then informed the Supervisors of the dates for the PSATS Conference. It will be held on April 17-20, 2016 at the Hershey Lodge and reservations start on January 12,2016. Chad provided the Supervisors some PSATS News updates that included: Township Supervisors removal from office declared unconstitutional , 2<sup>nd</sup> class Townships ability to enact and enforce a Property Maintenance Code, financial reporting deadlines to change from March 1 to April 1, and authorization to assess fees for the stormwater management. Chad also announced that the Township received a check of \$145.60 from PLGIT as a dividend payment. He also reported that he attended a General Authority meeting and a backhoe demonstration by Walsh Equipment.

**5. PUBLIC COMMENTS –None**

**6. COMMENTS OF MEMBERS – None**

The next meeting of the Board of Supervisors of the Township of Cranberry will be December 22<sup>nd</sup>, 2015 at 7:00PM. There being no further business, Fred Buckholtz adjourned the meeting. Meeting adjourned at 11:09AM.

ATTEST

Chad Findlay  
Township Manager