

November 12, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for November 12, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay, (Township Manager), Mike Erwin (Utility Manager), Ted Williams (Road Supervisor) and Koah Pentz (Code Enforcement). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 10.22.15** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the October 22, 2015 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Harold Best made a motion to approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** – None
 4. **STAFF REPORTS**
 - Road Supervisor-** Ted Williams reported that the road crews have spent 18 days picking up leaves, installed 4 driveway pipes, worked on spreader boxes and plows, painted road markings, removed a beaver dam, hauled scrap to the junkyard, and installed new catch basins and drain pipe on Central Ave Extension. Ted also said Hasbrouck has been hauling anti-skid and he has been looking at new mowers and backhoes.
 - Utility Manager-** Mike Erwin reported that his crew has been working on flushing hydrants, sealing manholes, repairing lift station pumps, repaired leak on Cabin Road, and assisted in a driveway pipe installation on Meadow Road.
 - Code Enforcement-** Koah Pentz reported he had issued 20 zoning permits in the past month totaling \$547,330. These permits included three (3) new homes, one (1) mobile home, two (2) garages, one (1) deck, four (4) removal of structures, four (4) sheds, two (2) signs, one (1) commercial tower, and two (2) other projects. He also sent out one (1) construction notice, two (2) heavy hauling permits, attended a Planning Commission meeting and a Comprehensive Plan committee meeting. Koah explained the Comp. Plan process and informed the Supervisors of the resident survey to be sent out.
 - Township Manager** –Chad Findlay announced the proposed budget for 2016 with a total amount of \$4,888,897.87 with no tax increase. Further breakdown included General Fund at \$1,785,772.00, Fire Tax \$35,800.00, Road Machinery \$164,200.00, Water Fund \$878,645.00, Sewer \$1,699,245.00, Street Lights Fund \$15,750.00, and Liquid Fuels Fund \$309,485.87. Chad informed the public that the biggest changes reflected no paving work, the Comprehensive Plan, a new backhoe, and a new Motrim. Fred Buckholtz made a motion to accept the proposed budget for 2016 and Harold Best seconded. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad announced that a copy will be available on the counter in the office for public review and final approval is scheduled for the meeting December 10th, 2015. Chad then explained to the Supervisors that several of the Township Roads did not have the necessary Resolution completed for submission to the Liquid Fuels Reimbursement Program. Chad read proposed Resolution 11 of 2015 to accept the deeds of dedications for Kimberly Lane, Regina Drive, Ross Drive, and Emrick Drive. Harold Best made a motion to approve Resolution 11 of 2015 and Jerry Brosius seconded the motion. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then informed the Supervisors that he attended several budget meetings, an authority meeting, worked on insurance renewals, and filled in as the Zoning Officer. Chad then

informed the public that Zoning Officer Koah Pentz did leave employment at Cranberry Township for a short period but has been rehired by Cranberry Township. Chad also thanked those that applied for the position and said their resumes will be kept on file for future needs of the Township.

5. PUBLIC COMMENTS –None

6. COMMENTS OF MEMBERS – Harold Best asked Chad to work with Bruce Getsinger to draft a Resolution that allowed Supervisors to attend Supervisors meetings via video.

The next meeting of the Board of Supervisors of the Township of Cranberry will be November 24th, 2015 at 7:00PM. There being no further business, Fred Buckholtz adjourned the meeting. Meeting adjourned at 11:03AM.

ATTEST

Chad Findlay
Township Manager