

October 8, 2015

The regular meeting of the Board of Supervisors of the Township of Cranberry for October 8, 2015 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay, ( Township Manager), Mike Erwin (Utility Manager), Ted Williams (Road Supervisor) and Koah Pentz (Code Enforcement). Guests in attendance were (see-attached sheet).
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 9.24.15** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the September 24, 2015 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
  2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Harold Best made a motion to approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
  3. **PERSONS ON THE AGENDA** – None
  4. **STAFF REPORTS**
    - Road Supervisor-** Ted Williams reported that his road crew had been tar & chipping roads for ten (10) days, swept roads for three (3) days, graded dirt roads, installed five (5) driveway pipes, crack sealed several roads, crushed gravel one (1) day, mowed the bike trail, installed a road crossover pipe, swept the trail and ditched roads.
    - Utility Manager-** Mike Erwin reported that his crew slip lined 720' of pipe that included 8 taps. His crew also cleaned a plugged sewer on SR 257, repaired a pump line on PA Ave, and continued replacing water meters. Mike informed the Supervisors that he had Moody & Associates in to change out a water pump at the PA Ave plant.
    - Code Enforcement-** Koah Pentz reported he had issued 13 permits were issued with a total cost of \$1,065,576. The permits included one (1) new home, one (1) mobile home, three (3) additions, two (2) garages, two (2) porches, and four (4) signs. Koah also issued six (6) construction notices, one (1) heavy hauling permit, and four (4) driveway permits. Koah also updated the Supervisors on the Planning Commission and the work being done for the comprehensive plan.
    - Township Manager** –Chad Findlay reported that \$1,949.76 was sent to the Township for the Pennsylvania Public Utility Rebate Tax for the 2014 distribution year. Chad provided the Supervisors information from SWIF regarding a Seneca Volunteer Fire Department 5% workers comp discount. Chad encouraged the Supervisors to ask the Fire Dept. to establish the required safety program in order to capitalize on the savings. Chad announced an electronics collection event at the Cranberry Mall on November 7<sup>th</sup> from 10:00AM -2:00PM and a scrap metal drop-off day at the Cranberry Township Building on October 17<sup>th</sup> from 7:30AM to 12:30PM. Chad informed the Supervisors that the projected 2016 Liquid Fuels allocation is \$309,335.87. That is an increase of \$45,880 from the

2015 allocation. Chad forwarded a request for the use of the Bike Trail by the Clarion Venango Nursing Club for a 5K on October 17<sup>th</sup>. The Supervisors approved the request. Chad stated that the Township received information regarding the 2016 Oil Region Visitors Guide. The Supervisors said they would like to move forward with an ad. Chad added that he had attended a Township budget meeting, the Venango County Association of Township Supervisors Convention, a General Authority Meeting, and completed the 3<sup>rd</sup> quarter MSHA report.

**5. PUBLIC COMMENTS** –Supervisor Fred Buckholtz asked residents in attendance for comments regarding sewer & water rates.

William Kahle made the statement that he feels Oil City is holding the Township hostage and wanted to know when the Township plans to construct a sewer plant and increase water production. Nancy Stevenson wanted to know why Cranberry bills are higher than Oil City bills. Rob Eakin of the Cranberry Venango General Authority and Engineer Chris Kogelnick answered both questions.

After general discussion and explanation by the Supervisors, Chad read proposed Resolution 9-15 regarding the sewer rate increase. Motion was made by Harold Best to move forward with the sewer rate increase with a second by Fred Buckholtz. Motion carried. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Next, Chad read proposed Resolution 10-15 regarding a water rate increase. Motion was made by Harold Best to move forward with the water rate increase with a second by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).

**6. COMMENTS OF MEMBERS** – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be October 22<sup>nd</sup>, 2015 at 7:00PM. There being no further business, Fred Buckholtz adjourned the meeting at 11:24AM.

ATTEST

Chad Findlay  
Township Manager