

January 14, 2016

The regular meeting of the Board of Supervisors of the Township of Cranberry for January 14, 2016 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement), Ted Williams (Road Master) and Mike Erwin (Utility Supervisor). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 12.22.15**– Fred Buckholtz asked if there were any additions or corrections to the minutes of the December 22, 2015 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Hearing no questions, Jerry Brosius made a motion to approve the expenditures seconded by Harold Best, motion carried, (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** –None.
 4. **STAFF REPORTS**
 1. **Road Master** – Ted Williams reported that his crews had 12 days plowing using 88 10 ton loads of salt and 114 hours overtime. They also performed 6 days of ditching, 6 days crushing gravel at plant, 1 day working on replacing a driveway pipe, and 3 days for clean-up due to heavy rains and high winds.
 2. **Utility Supervisor** – Mike Erwin reported that his crew installed a new keen pump at Moody Lift Station 1, changed piping at Rockland Road Lift Station, installed a new sewer tap at the Child Development Center, located a water leak in the Woodland Heights system, installed a water tap on Meadow Road, added 12 cubic ft. of filter media at the Mall Water Treatment Plant, and are in the process valving off the Seneca System for leak detection.
 3. **Code Enforcement Officer** – Koah Pentz reported that 9 permits were issued for the past month including 1 commercial building, 1 porch, 2 sheds, 2 signs, and 3 for other construction. Those permits totaled \$728,350. Koah also provided a year-end report showing 155 permits issued with a total cost of construction of \$5,758,924. He also reported that he attended a comprehensive plan meeting, planning commission meeting, worked with Cocca Development for the proposed retail plaza and completed a housing survey for the US Census Bureau.
 4. **Township Manager** – Chad Findlay presented proposed Resolution 3-16. This Resolution establishes a policy for Supervisors to participate in the Township meeting by telephone or other electronic technology. Harold Best made a motion to approve Resolution 3-16 and Jerry Brosius

seconded the motion. All in favor. (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes). Chad then provided the Supervisors with a copy of a 1 year extension to the 36 month agreement with Oil Region Alliance for the property on Old Salina Road that the ORA had been trying to develop into a retirement village. Harold Best made a motion to approve a 1 year extension to the same agreement and Jerry Brosius seconded the motion. All in favor. (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes). Chad reported that he attended the annual reorganization meeting, the annual Auditors meeting, A General Authority meeting, registered Township delegates for the PSATS Convention, and sent a letter to Penelec requesting 2 new street lights at the southern end of South Main Street. Chad also informed Supervisors that he and office staff started working on the Salt Contract for next year and began completing year- end reports.

5. PUBLIC COMMENTS – Kevin Ross addressed the Supervisors as a representative of a group of neighbors who live and own property near Randy Spencer. Kevin wanted the Supervisors to know that they continue to want something done with the violations by Randy Spencer and would like some reassurance that the Township is legally pursuing the issue. Cindy DeArment, Kevin Berlin, and Ken Gregory all made public comments voicing concerns regarding the violations regarding Randy Spencer. The Supervisors assured them that legal efforts will continue.

Roger Patterson introduced himself as the secretary of the Venango County Township Officials. He stated he was just visiting for the meeting and reminded the Supervisors of workshops, seminars, and conventions.

6. COMMENTS OF MEMBERS – None.

The next meeting of the Board of Supervisors of the Township of Cranberry will be January 28, 2016 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 11:35AM.

ATTEST

Chad Findlay
Township Manager