

May 12, 2016

The regular meeting of the Board of Supervisors of the Township of Cranberry for May 12, 2016 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 04.28.16** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the April 28, 2016 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Jerry Brosius asked Chad what the expenditure for Olsen & Associates was. Chad explained that Olsen & Associates is the Township's consultant for planning. Harold Best made a motion approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** – Marilyn Black of the Oil Region Alliance provided the Supervisors with handouts and discussed current and future Heritage Projects.

4. STAFF REPORTS

Road Supervisor- Ted Williams reported that his crew worked on Moody Park Playground for 7 days, ditched roads for 10 days, installed 2 driveway pipes, bermed roads for 5 days, mowed along the bike trail, had stumps ground at Moody and Morrison Park, worked 3 days on Central Ave Extension, hauled junk out of the gravel pit, planted trees at Moody Park, and he attended the PSATS Convention.

Utility Supervisor- Mike Erwin reported that his crew repaired a pump line at the PA Ave Plant, changed a valve at the water treatment plant, repaired a sewage pump at the Moody lift station, worked on sewer lines on Central Ave Extension, completed some yard repair, and are preparing for the annual DEP inspection.

Code Enforcement- Koah Pentz reported that he issued 11 zoning permits totaling \$137,984.00 in construction. These permits included 1 commercial, 1 new mobile home, 1 garage, 1 pool, 1 structure removal, 3 sheds, 1 fence, and 2 signs. One construction notice 1 fireworks permit, 1 heavy hauling permit, and 2 driveway permits were also issued. Koah stated that he attended the PSATS Conference, 2 zoning classes, a comprehensive plan meeting, and a planning commission meeting and was a guest speaker at a business luncheon.

Township Manager –Chad Findlay presented a request from the Cranberry Fireworks committee for a \$1,000 donation this year instead of the usual \$500 donation. Larry Snow then presented the Supervisors with this year's 2nd of July Celebration agenda. He explained the fireworks will be about double from other years along with other activities at the Cranberry Mall for the families to enjoy. Harold Best made a motion to increase the \$500 budgeted for the fireworks to \$1,000. Seconded by Jerry Brosius. All voted in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then presented the Supervisors with a request from the Franklin Area Chamber of Commerce for Applefest sponsor donation. Chad reminded the Supervisors that \$500 had been budgeted and no action was needed if they do not plan to change the amount. All said to move forward with \$500. Chad then told the Supervisors that official action was needed to formally hire the law office of Tucker/Arensberg for special council regarding a legal matter. Motion was made by Fred Buckholtz to hire Tucker/Arensberg as special counsel at an hourly rate of \$250/shareholder and \$220/associate. Seconded by Harold Best and all voted in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then read the successful bidders from the bid opening on May 9th for road materials. Successful bids were as follows: E3-M Road Oil (Suit Kote) \$1.22 a gallon, E3 Road Oil (Suit Kote) \$1.047 a gallon, Anti-skid (Hasbrouck Sand & Gravel) \$10.90 a ton, Limestone Chip (Allegheny Mineral) \$27.00 a ton, Diesel (Klasen) \$.07 a gallon, Gasoline (Klasen) \$.07 a gallon. Motion was made by Harold Best to approve the bids. Seconded by Fred Buckholtz and all voted in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad reported that the Township would be receiving a reimbursement for past CDBG work at Moody Park. This work included the parking lot and pavilion with a total of \$30,634.90. Additional monies will be reimbursed for the playground in the near future. Chad then presented a letter to the Supervisors from the Supervisors

requesting Medicare supplement insurance coverage for them be paid by the Township. Chad read a section of the 2nd class code providing the authority for the request. Jerry Brosius questioned whether existing Supervisors can benefit. Chad explained that a PSATS Representative said yes and the 2nd class code does not say they can't. Jerry Brosius then questioned the cost of the plan. Chad said it depended on the plan and the Supervisors would have to choose a plan before a true cost is identified. Harold Best made a motion to table the request. Jerry seconded the motion and all voted in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad announced that he attended a General Authority meeting and was scheduled to attend a tour of the Slippery Rock and Evans City sewage treatment plants.

5. PUBLIC COMMENTS – None

6. COMMENTS OF MEMBERS – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be May 26, 2016 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 11:17AM.

ATTEST

Chad Findlay
Township Manager