

June 9, 2016

The regular meeting of the Board of Supervisors of the Township of Cranberry for June 9, 2016 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement) and Mike D Erwin (Assistant Utility Manager). Guests in attendance were (see-attached sheet).
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).

1. **APPROVAL OF MINUTES FOR 5.26.16** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the May 26, 2016 meeting. Jerry Brosius asked if the Winger sewer line needed to be added to the minutes. Chad pointed out that it is documented in the minutes under expenditures. Jerry then asked Chad if he had spoken with Bruce Getsinger about the IA bid for Limestone. Chad said yes and Bruce Getsinger said to go ahead and approve the bid. Jerry Brosius then made a motion to approve the minutes, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).

2. **EXPENDITURES** – Fred Buckholtz asked Chad if the dumpsters at the parks are the smallest that you can get. Chad explained that the dumpsters at Moody were the smallest, but he didn't know about the dumpsters at Morrison Park. They are on an existing contract by Frank that has yet to expire. Harold asked about the check to Normand Kessler. Chad explained that it was a property tax refund for the house that burned down on 257. Jerry questioned the Frank Pankratz survey expense. Chad said it was for the proposed subdivision of the Blauser property. Fred asked if Landscape Connections had replaced the portable restroom at Moody Park with a handicapped unit. Chad said he didn't know. Jerry questioned why we were buying salt already. Chad explained that the Township did not order its minimum over the winter and we were trying to fit it in as close to our contracted amount as possible. Harold Best made a motion to approve the expenditures seconded by Jerry Brosius, motion carried, (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).

3. **PERSONS ON THE AGENDA** –None.

#### 4. **STAFF REPORTS**

1. **Road Supervisor** – Ted Williams reported that his crew has worked on Central Ave Ext for 15 days, ditched for 5 days, installed 5 driveway pipes, mowed ditches 11 days, hauled junk for scrap for 3 days, crushed gravel for 1 day and attended CPR & First Aid training.

2. **Assistant Utility Manager** – Mike D. Erwin reported that his crew finished working on sewer lines on Central Ave Ext, tied in manholes, worked on PA Ave Water Plant, installed a sewer tap on Bredinsburg Road, continued marking valves and hydrants for GIS mapping, repaired 7 yards from winter work, and cleaned the shop for a workers comp inspection. Jerry questioned Mike on the iron level at the Mall Water Plant. Mike responded that it is about the same.

**3. Code Enforcement** - Koah Pentz reported a total of 9 zoning permits were issued. One (1) garage, two (2) pools, one (1) porch, one (1) structure removal, two (2) signs, and two (2) for other. Total cost of construction was \$34,300. He also issued one (1) fireworks permit, four (4) driveway permits, and sent out two (2) construction notices. He also reported that he attended a zoning seminar, a County land bank meeting, First Aid training, and continued to work on the Comprehensive Plan.

**4. Township Manager** – Chad Findlay announced that the Time Warner Cable was purchased by Charter Communications and no changes to programming are expected due to sale. Chad then asked the Supervisors if they had any questions or comments on the Draft Audit for the Cranberry-Venango County General Authority. Chad stated that no deficiencies were found and no instances of non-compliance were identified by the Auditors. Harold Best made the motion to accept the audit, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius - yes). Chad informed the Supervisors that the Township Gravel Pit had a MSHA inspection and a violation was present. The violation was for a lack of dump site restraint. The violation was fixed before the Inspector left the pit, therefore the Inspector does not have to come back and we did not have to shut the pit down. Chad then informed all that he attended a General Authority meeting, discussed the Manor Road project with PennDOT, and an OSHA webinar was scheduled for that afternoon for all employees who work outside.

**5. PUBLIC COMMENTS** – Kevin Ross wanted to make the Supervisors aware that an excavator is now near his home and expects more cars to come in from Randy Spencer. Kevin suggested a conjunction to stop cars coming in. Kevin questioned if Randy Spencer has ever had a junkyard license from the Township. Koah replied no. Jerry asked Koah what his process was for a complaint of junk cars being moved in. Koah replied that he takes photographs and discusses the situation with the attorney. Marilyn Brandon pointed out that the Supervisors are the elected officials and the three of them need to make a decision very carefully with regards to changing the zoning on the 322 corridor. Fred stated that the decision will be made with the Township as a whole in mind. Marilyn also urged the Supervisors to look at history of area.

**6. COMMENTS OF MEMBERS** – None.

The next meeting of the Board of Supervisors of the Township of Cranberry will be June 23, 2016 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 11:10AM.

ATTEST

Chad Findlay  
Township Manager