

August 11, 2016

The regular meeting of the Board of Supervisors of the Township of Cranberry for August 11, 2016 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay, (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager) and Koah Pentz (Code Enforcement). Guests in attendance were (see-attached sheet).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 07.28.16** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the July 23, 2015 meeting, hearing none Harold Best made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz – yes, Harold Best-yes, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Chad explained the Hovis Auto Supply and Home Depot check mix up. Being none, Harold Best made a motion to approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 3. **PERSONS ON THE AGENDA** – None.
 4. **STAFF REPORTS**
 - Road Supervisor-** Ted Williams reported that his crew worked 3 days getting roads ready for tar & chipping, 12 days tar & chipping, 4 days sweeping roads, 2 days spreading limestone dust on bleeding roads, installed 1 driveway pipe, worked 1 day at Fairgrounds, mowed roadsides 12 days, mowed for Franklin 3 ½ days, ditched several roads, and blacktopped several cross-over pipes. Jerry Brosius questioned how the Township is compensated for the Franklin mowing. Ted stated that we charge by the hour. Jerry then asked Ted about mowing responsibility at the trail. Ted explained where the Township starts and stops.
 - Utility Manager-** Mike Erwin reported that his crew repaired a leak on Allegheny Ave., replaced a 4"valve on South Main St., hooked up water and sewer for Shuman Property on State Route 257, worked at Moody Park on electric, worked 1 day at Fairgrounds, collected lead & copper samples, completed GIS mapping, and have been monitoring the water wells. Mike said water use is up and the wells are doing good.
 - Code/Zoning Enforcement-** Koah Pentz said he issued 10 building permits over the last month totaling \$92,600.00. These permits included: two (2) additions to houses, four (4) porches, two (2) signs, and two (2) for other construction. He also sent out two (2) construction notices, worked one day at the Fairgrounds, participated in a variance hearing, and attended a Planning Commission meeting.
 - Township Manager** –Chad Findlay informed the Supervisors that National Fuel plans to replace 6700' of 2" distribution pipeline west of the River Ridge Road. Chad stated he signed up the Township for the Touch a Truck event on Sept. 17th from 7 -9PM. Chad asked the Supervisors if they

intended to contribute the budgeted \$1,000 to the Chamber for the Cranberry Festival. All agreed to the budgeted amount. Chad provided the Supervisors with a request from the Oil City Blue & White Booster Club for an ad in their sports program. The Supervisors agreed that they would pass on it since it was not covered in the budget. Chad read the announcement for the Venango County Association of Township Officials 104th annual Convention on Sept 28th starting at 8:30AM at the Oakland Township Fire Hall. Chad forwarded a request by Oil City YMCA to hold the annual Turkey Trot Nov 19th on the trail. Motion to approve by Harold Best, seconded by Jerry Brosius. (All in favor.) (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes). Chad then gave the Supervisors the estimated annual premium for the Seneca Volunteer Fire Dept. Workers Comp. (\$19,425)

5. PUBLIC COMMENTS – Ed Barrett stated that he didn't agree with Mondel mowing trees along the roadway and not cleaning up the mess. Ed also questioned what the Township charges to mow for Franklin. Chad stated he would get that for him.

Lou Betterman wanted to compliment the Township for the tar & chipping job.

Ed Barrett wanted to compliment the Township also. He said he asked Chad about cleaning the ditch in front of his house, and he had employees there quickly to take care of it.

6. COMMENTS OF MEMBERS – Harold Best stated that he appreciates the people coming to the meetings.

Fred Buckholtz announced the Car Show and Bluegrass Festival at Morrison Park on August 20th.

The next meeting of the Board of Supervisors of the Township of Cranberry will be August 25, 2016 at 7:00PM. There being no further business, Fred Buckholtz, Chairman adjourned the meeting at 10:54AM.

ATTEST

Chad Findlay
Township Manager