

January 12, 2017

The regular meeting of the Board of Supervisors of the Township of Cranberry for January 12, 2017 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Koah Pentz (Code Enforcement), Ted Williams (Road Master) and Mike Erwin (Utility Supervisor). Guests in attendance were (see-attached sheet).
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).

1. **APPROVAL OF MINUTES** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the December 22, 2016 meeting, hearing none Harold Best made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best-yes). Fred Buckholtz then asked if there were any additions or corrections to the Re-Organizational meeting minutes of January 3, 2017. Being none, Harold Best made a motion to approve the minutes, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).

2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Hearing no questions, Jerry Brosius made a motion to approve the expenditures seconded by Harold Best, motion carried, (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).

3. **PERSONS ON THE AGENDA** –None.

#### 4. **STAFF REPORTS**

1. **Road Master** – Ted Williams reported that his crews had worked 19 days plowing, including spreading 228 10- ton loads of salt/ anti-skid, 82 1-ton loads of salt/antiskid and accounted for 282 hours overtime. His crew also worked on the traffic light at Fairview Drive, cut trees at Moody Pond, patched pot holes, and cleaned leaves from ditches.

2. **Utility Supervisor** – Mike Erwin reported that his crew worked on the 1993 Dump Truck, fixed a pump at Gilmore Lift Station, changed floats at Emrick Drive lift station, worked on the driveway at Victory Heights pump station, replaced 2 frozen meters, and cleaned and painted the inside of their garage. Mike also informed the board that a new electrical panel is being built for the Mall Water Treatment Plant and he also ordered (2) 3" mag. meters for water treatment plants.

3. **Code Enforcement Officer** – Koah Pentz reported 5 permits were issued for a total of \$2,030,720. 1 commercial, 2 mobile homes, and 2 signs. Koah also provided the 2016 totals for permits as follows: 100 total permits for a total of \$3,527,660 in construction. These permits include 5 commercial, 1 new home, 3 mobile homes, 4 house additions, 1 addition to other structures, 10 garages, 16 porch/deck, 6 pools, 9 structure removal, 3 remodeling, 7 sheds, 25 signs, 3 fences, and 7 for other construction. Koah also reported that he attended a land bank meeting, mailed out junkyard permits, made changes to the formatting of the comprehensive plan, and started planning for the next Township open house at Cranberry Mall on March 21<sup>st</sup> from 5-8PM. Koah then provided a copy of

the Draft Comprehensive Plan to the Supervisors, and thanked the Steering Committee for their effort. Jerry Brosius asked Koah if the plan was still going to be put on the website and when? Koah stated yes, it would be handed over to be put on as soon as possible.

**4. Township Manager** – Chad Findlay forwarded a \$500 request from Bill Lyman for the Venango County Youth Field Day. Chad explained that this request was budgeted for and would be sent out. Chad informed the public that the Venango County Planning Commission was holding a Household Hazardous Waste/Electronics Collection event on January 28<sup>th</sup> from 9-1 at the Cranberry Mall. Chad updated the Supervisors on the property transaction from the ORA and handed out the new State Ethics Forms due by May 1<sup>st</sup>. Chad informed everyone that the PSATS Convention is scheduled for April 23-26 and the Township has budgeted for 6 delegates to attend. Chad then asked the Supervisors to approve a transfer of funds at Farmers National Bank from the Money Markets to 48 month CD's. The current Money Markets are earning .15% interest and the new CD's will earn 2%. This offered rate also includes no penalty for early withdrawal as long as we re-invest into another CD with Farmers. The breakdown of accounts is as follows: \$400,000 from General Fund, \$350,000 from Water Fund, and \$250,000 from Sewer Fund. Chad also stated that Farmers is also willing to increase our Money Markets interest rate from .15% to .35% for any money left in the accounts. Motion was made by Fred Buckholtz and seconded by Harold Best. (All in favor.) (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes). Chad then informed all that he attended a re-organizational meeting, an Auditors meeting, and swore-in the Seneca Volunteer Fire Police. Chad then thanked the Comprehensive Plan Steering Committee members for their efforts. Jerry Brosius asked about the liens that Carol Gustafson requested a few meetings ago. Chad stated that the amounts due are so minimal that the costs will be unlikely to be recovered.

**5. PUBLIC COMMENTS** – Andy Sentgeorge read a prepared statement, see attached statement. Andy also requested a link on the website for public comments.

Lou Betterman stated that government has gone too far and anything prefixed by International is United Nations. Blight is in the eye of the beholder.

Aaron Bollinger read a prepared statement. (See attached statement.)

Marilyn Brannon told the Supervisors that she was very happy with the way things are in her neighborhood and would like it to remain residential.

**6. COMMENTS OF MEMBERS** – Fred Buckholtz stated that he thought a lot of rumors have been spread and he wanted to set the record straight. He said the Supervisors are not adopting a property maintenance code.

The next meeting of the Board of Supervisors of the Township of Cranberry will be January 26, 2017 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 11:07AM.

ATTEST

Chad Findlay  
Township Manager