

March 9,2017

The regular meeting of the Board of Supervisors of the Township of Cranberry for March 9, 2017 was called to order by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Jerry Brosius, Koah Pentz (Code Enforcement), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager) and Pam Exley(Administrative Assistant). Guests in attendance were (recorded in the attendance book).
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Fred Buckholtz, motion carried (Fred Buckholtz - yes, Harold Best - absent, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 2.23.17** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the February 23,2017 meeting, hearing none Jerry Brosius made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Fred Buckholtz - yes, Harold Best-absent, Jerry Brosius- yes).
 2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Pam Exley explained the Street Light refunds to seven property owners who were over charged in 2016. Jerry Brosius made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- absent).
 3. **PERSONS ON THE AGENDA** – None

4. STAFF REPORTS

Road Supervisor- Ted Williams reported that his crew had 7 days of plowing and salting roads and spread (71)10ton loads and (33) 1ton loads of salt and anti-skid, accumulating a total of 24 hours of overtime. They also crushed gravel at the plant for 7 days, ditched roads 5 days, swept road 5 days, filled pot holes, installed 3 driveway pipes, and cut up trees on roadways after storms. Fred asked how the roads are holding up due to the freeze/thaw cycle. Ted said dirt roads are showing signs of softness but no pot holes. Jerry asked if the new truck is being used yet. Ted said no, not until after the salt is off the roads.

Utility Manager- Mike Erwin reported that his crew built a new valve pit for the Rockland Road sewer lift station. They also worked on the Moody Park restroom roof, worked on the mapping, and installed 1 sewer tap. Fred asked if the fountain was ready to put into Moody Pond. Mike said some lights need replaced but he can do that anytime. Jerry asked how close the maps were from being done. Mike said the Township is done but it needs corrected by the Engineer.

Code Enforcement- Koah Pentz reported that he issued 6 permits totaling \$1, 715, 000 in construction. Of these permits, there was (1) commercial, (1) mobile home, (1) addition to a house, (1) garage, (1) pool, and (1) for other construction. Three driveway permits were also issued by the Township. Koah informed the Supervisors that he attended the Venango County Land Bank meeting, a Cranberry business meeting, coordinated a zoning administrative course to be held at the Township building, and completed a zoning change hearing submitted by Mike Irwin. Koah stated that he has been working on the open house event at the Cranberry Mall and he thinks at least 36 businesses will be participating. Jerry asked Koah to explain the zoning hearing. Koah explained that Mike Irwin requested a zoning change from split zoned property to a complete commercial C-1 property.

Township Manager –Pam Exley filled in for Township Manager Chad Findlay while he was at Hershey for the State High School wrestling championship with a Cranberry student that he coached. Pam reported that the Supervisors held an Executive Session on 3/7/2017 @ 1:30PM to discuss ongoing and potential litigation. Pam read a request from the Oil Region Cycling Classic to hold a 3 day event on the trail from Friday, June 16 to Sunday, June 18. The proceeds of the fundraiser benefit the Allegheny Valley trail Association. Motion was made by Jerry Brosius to permit the event and Fred Buckholtz second the motion. Both voted in favor. (Fred Buckholtz - yes, Harold Best-absent, Jerry Brosius- yes). Pam announced that Chad had a bid opening for a used street sweeper on 3/8/2017 @ 1:00PM and Walsh Equipment had the low bid of \$45,000. Fred Buckholtz made a motion to purchase the sweeper and Jerry Brosius seconded the motion. (Both voted in favor.) (Fred Buckholtz - yes, Harold Best-absent, Jerry Brosius- yes). Pam informed the Supervisors that the Cranberry Venango General Authority held a meeting on 3/7/2017 and have made recommendation to the Supervisors to change engineering consultants from CT Consultants to the EADS Group. Pam then read a letter from the General Authority signed by General Authority Chairwoman Karen Wenner. Pam informed Fred and Jerry that Chad spoke with Harold prior to the meeting and he was in favor of the change. Fred Buckholtz made motion to change engineers from CT Consultants to the EADS Group and Jerry Brosius seconded the motion. (Both voted in favor.) (Fred Buckholtz - yes,

Harold Best-absent, Jerry Brosius- yes). Pam informed the Supervisors that Chad had completed the Annual Mine Withdrawal report, worked on the Moody Park restroom project, and assisted the water and sewer crew with the construction of a cement box and lid to house new sewer valves at the Rockland Road lift station. She also said that she, Chad and Bonnie were still working on completing the 2016 year-end reports.

5. PUBLIC COMMENTS – Andy Sentgeorge asked if the GIS Maps are available online. He was told if someone needed info, they would need to come into the Township. Andy then gave Pam an at-a-girl and said nobody is kidding him, and it didn't matter that Chad wasn't here, he knows she does the work and steers the ship. Andy then asked about his written responses. Fred said it was on the list.

Ed Barrett questioned if all of the money was still in the street light fund. Pam said some was in checking and some was in a money market. Pam had to explain that the tax was cut in half the first year she and Chad worked on the budget.

Bonnie Sommers encouraged people and businesses to get involved with the Open House. She also said the Township can benefit from the trails and tourism and thanked the Supervisors for holding the Open House.

Barrie Brancato explained the Township will have a table at the Open House for the Economic Development committee and encouraged comments.

Marilyn Brandon suggested a group should get together and buy back the Mall. She also spoke about the age of many houses in our area and would like it to remain residential.

6. COMMENTS OF MEMBERS – Jerry Brosius informed the public that a comprehensive plan work session will be held in the Township meeting room on March 21st at 10:00AM.

The next meeting of the Board of Supervisors of the Township of Cranberry will be March 23, 2017 at 7:00PM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 11:02AM.

ATTEST

Chad Findlay
Township Manager