

August 24, 2017

The regular meeting of the Board of Supervisors of the Township of Cranberry for August 24, 2017 was called to order at the Municipal Building by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager) and Solicitor Bruce Getsinger. Guests recorded in attendance book.

- **PUBLIC COMMENTS** – None.

- **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).

- **1. APPROVAL OF MINUTES FOR 08.10.17**– Fred Buckholtz asked if there were any additions or corrections to the minutes of the August 10, 2017 meeting. Harold Best pointed out that the executive session was held on 7/31/2017 not 8/31/2017. Harold Best then made a motion to approve the minutes with corrections, seconded by Jerry Brosius, motion carried. (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).

2. EXPENDITURES – Chad Findlay clarified the reimbursement to the General Fund from the Liquid Fuels account. Jerry Brosius asked who Matt Fox was and what he did. Jerry was told that Matt is paid to close the Park at night. He was hired by the Park & Recreation Board. Fred Buckholtz asked if there were any questions on the expenditures Jerry Brosius made a motion to approve the expenditures. Seconded by Harold Best. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).

3. PERSONS ON THE AGENDA – No persons on the agenda.

- Bruce Getsinger spoke to the public about meeting participation. He explained that public comments are for comments only and the Supervisors did not have to respond when given questions from the floor. Bruce then explained that the Property Maintenance Code was not on the agenda for this meeting and will be brought up again after the Supervisors have had time to consider the recommendations by legal counsel. He finished up by explaining that the meetings were not debate sessions and were not to be a back and forth banter between members of the public or members of the public and the Supervisors. Comments are to be respectful and are not to hurt feelings.

4. STAFF REPORTS

Township Manager –Chad Findlay read a request for trail use on Saturday, September 23 for the Central Elementary School employees recently diagnosed with cancer. Motion to approve the request was made by Harold Best and second by Fred Buckholtz. (All voted in favor.) (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Chad then presented the Supervisors with the 2018 minimum Municipal obligation to the Pennsylvania Municipal Retirement System. This is for the Townships portion to be to be paid for the employees plan. The total plan for in the 2018 budget is \$145,112.50. Chad informed the Supervisors that the Township received \$4,968.49 from the PA Game Commission for their “In Lieu of Tax” payment. Chad then read a

portion of a letter from PennDOT stating that they would be sending out a check for \$27,653.87 within the next 60 days for the winter maintenance agreement payment. Chad said the payment was up about \$800 from last year. Chad provided the Supervisors with an invitation to the Oil Region Alliance Annual members meeting September 28th at the Wanango Country Club. Chad informed the Supervisors that the State Workers Insurance Fund renewal for the Seneca Volunteer Fire Dept. premium has gone \$221 and the premium due is \$22,755. \$12,000 is paid by the Township Supervisors and the rest is paid for by the Fire Dept. Chad informed all that Cranberry Township was presented the “Friends of the Fair” award at the 2017 Venango County Fair for over 20 years of service. Chad announced that the Supervisors conducted interviews for the part-time utility billing clerk to replace Bonnie Waggett who will be retiring. A motion to hire Heather Hepler for a part time utility billing clerk and to perform other various duties was made by Fred Buckholtz and seconded by Harold Best. (All voted in favor.) (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes). Fred Buckholtz announced that there will on be no discussion Property Maintenance until a later date.

5. PUBLIC COMMENTS –

Ed Barrett voiced his support of the Library.

Scott Snow commented on the good news on Harbor Freight coming to the Township. He was also concerned about the grass and debris on the storm sewer grates on 257.

Andy Sentgeorge voiced his support for library and asked if minutes from Comp. Plan hearing could be transcribed and placed on internet. He also said the website showed a vacancy on the Planning Commission and would like to apply.

The Supervisors and Chad said they did not know of any vacancy.

6. COMMENTS OF MEMBERS – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be September 14th , 2017 at 10:30AM. There being no further business, Chairman Fred Buckholtz adjourned the meeting at 7:22PM.

ATTEST

Chad Findlay
Township Manager