

September 14, 2017

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 14, 2017 was called to order at the Municipal Building by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), and Mike Erwin (Assistant Utility Manager). Guests were recorded in the attendance book.
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Harold Best made a motion to adopt the agenda, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
1. **APPROVAL OF MINUTES FOR 08.24.17** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the August 24, 2017 meeting, Harold Best stated that the minutes repeated the sentence regarding the PA Game Commission “In Lieu of Tax” payment. Harold Best then made a motion with corrections to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
  2. **EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Chad pointed out the expenditure to PMRS for \$18,309.43 was to correct some employee contributions. Being none, Harold Best made a motion to approve the expenditures, seconded by Jerry Brosius. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
  3. **PERSONS ON THE AGENDA** – None
  4. **STAFF REPORTS**
    - Road Supervisor-** Ted Williams reported that his crew worked 6 days tar & chipping, 10 days mowing roads, 6 days ditching, 2 days painting stop bars on the roads. 3 days crushing gravel, 2 days working on cement risers for Central Ave, 1 day putting up festival banners. Ted also said his crew installed 3 driveway pipes and they are almost done tar & chipping. Jerry Brosius questioned the paving on Central Ave and the stop sign on Horsecreek.
    - Assistant Utility Manager-** Mike Erwin informed the Supervisors of a few leaks on Bredinsburg Road and Sage Run. Mike reported that his crew installed 2 new sewage pumps at the Gilmore Lift Station, worked on both water treatment plants, fixed a sewage leak in the Victory Heights area, and started construction on a new water line from Ranch Street to Emrick Drive.
    - Code Enforcement-** Chad Findlay filled in for the Zoning Officer and reported that 5 zoning permits were issued totaling \$5,650 in construction. The permits consisted of 1 pavilion, 1 sign, 2 sheds, and 1 remodel project. The Township also issues 3 driveway permits and 1 heavy hauling permit. Chad stated that a Township representative also attended a Planning Commission meeting, a meeting with John Trant, and a special hearing for the transfer of a liquor license to the Sheetz store.
    - Township Manager** –Chad Findlay informed the public that the Supervisors held an Executive Session on September 8<sup>th</sup> @ 2:15PM to discuss a personnel matter. It was determined at that meeting to terminate the employment of Koah Pentz immediately. A vote was taken and it was unanimous. Chad then asked the Supervisors to re-affirm their action for the public record. Harold Best made a motion to terminate Koah Pentz’s employment with Cranberry Township effective, September 8<sup>th</sup>, 2017 at approximately 2:30PM. . Jerry Brosius seconded the motion. All in favor. (Fred Buckholtz

- yes, Harold Best-yes, Jerry Brosius- yes). Chad then explained to the Supervisors that Koah was the Township representative on the Venango County Land Bank Committee and Barrie Brancato has expressed interest in taking Koah's position. Jerry Brosius made a motion to appoint Barrie Brancato as the Cranberry Township representative on the Venango County Land Bank Committee. Fred Buckholtz seconded. All in favor. (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then informed the Supervisors that the Cranberry Township Venango County General Authority has a vacancy on its board due to Fred Ziegler resigning from his position. Chad stated that resident/customer Gary Kulling provided a letter of interest for the position. Fred Buckholtz made a motion to appoint Gary Kulling to the General Authority and Harold Best seconded the motion. (All voted in favor.) (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad asked the Supervisors if they would like to increase the size of the Berry Bush advertisement. All felt the current size and budgeted amount was fine. Chad informed the Supervisors that the estimated 2018 Liquid Fuels allocation is \$346,070.20. Chad stated that is approximately \$10,282 more than 2017. Chad then read a request from the Sheriff's Dept. for a donation toward a speed enforcement devise. Chad said he would get more information from Sherriff Foy and the request was tabled. Chad forwarded the Supervisors a request by the Oil City YMCA to hold the 2017 Turkey Trot on the trail, Saturday, November 18<sup>th</sup>. Motion to approve was made by Fred Buckholtz and seconded by Harold Best. (All in favor.) (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes). Chad then announced the Cranberry Festival on September 16<sup>th</sup>, 2017 and a possible road closure on East State Road due to Penn DOT work.

Fred Buckholtz announced that the Supervisors would now hold a brief Executive Session to discuss personnel and would re-convene to close the meeting. The Supervisors left the meeting room at 10:43AM. The Supervisors re-entered the room at 10:54AM and re-opened the public meeting. Harold Best made a motion to hire Mr. Ben Breniman, as a part-time subcontractor, as the zoning and code enforcement officer pending various details to be worked out with the Township. Fred Buckholtz second the motion and all voted in favor. Ben was introduced to the public and he provided some information about himself.

**5. PUBLIC COMMENTS** –Ed Barrett questioned the Supervisors about the library.

Matt McSparren questioned the Supervisors about the zoning position and the Economic Development Committee.

**6. COMMENTS OF MEMBERS** – None

The next meeting of the Board of Supervisors of the Township of Cranberry will be September 28, 2017 at 7:00PM. There being no further business, Fred Buckholtz, Chairman adjourned the meeting at 11:07AM.

ATTEST

Chad Findlay  
Township Manager