

December 14, 2017

The regular meeting of the Board of Supervisors of the Township of Cranberry for December 14, 2017 was called to order at 10:30AM at the Municipal Building by Fred Buckholtz, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Fred Buckholtz, Harold Best, Jerry Brosius, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), and Mike Erwin (Utility Manager). Guests were recorded in the attendance book.
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Fred Buckholtz - yes, Harold Best - yes, Jerry Brosius-yes).
- 1. APPROVAL OF MINUTES FOR 11.21.17** – Fred Buckholtz asked if there were any additions or corrections to the minutes of the November 21, 2017 meeting. Being none, Harold Best made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Fred Buckholtz - yes, Harold Best-yes, Jerry Brosius- yes).
 - 2. EXPENDITURES** – Fred Buckholtz asked if there were any questions on the expenditures. Being none, Jerry Brosius made a motion to approve the expenditures, seconded by Harold Best. Motion carried. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes).
 - 3. PERSONS ON THE AGENDA** – None
 - 4. STAFF REPORTS**
 - Road Supervisor-** Ted Williams reported that his crews ditched roads for 7 days, worked 7 days picking up leaves , installed a gate at the water tank on Big Egypt Road, installed 2 driveway pipes, and plowed/salted roads for 7 days accumulating 40 hours of overtime. Ted informed the Supervisors that he cleaned out a driveway pipe and found 7 basketballs.
 - Utility Manager-** Mike Erwin and his crew have been checking for water leaks, repairing hydrants, checking manholes, and they installed a bleeder drain on Dewberry Ave.
 - Code/Zoning Officer-** Chad Findlay read the zoning officer report for the Zoning Officer. A total of 11 permits were issued totaling \$325,151. These permits were made up of 2 signs, 1 demolition, 4 sheds, 2 houses, and 2 remodel projects. Chad also reported that the 2018 junkyard renewal applications were sent out and will be approved at the next meeting.
 - Township Manager** –Chad Findlay asked the Supervisors for approval of the 2018 meeting schedule as presented to them. Motion to approve was made by Harold Best and seconded by Jerry Brosius. (All in favor.) (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Chad then explained that a few small changes had been made to the proposed 2018 Budget. Chad explained that the healthcare line increased by \$12,215 and the water fund engineering line increased by \$7,500. The totals for the proposed budget are as follows: Fire Contributions - \$37,600, Road Machinery - \$141,161, Sewer Fund - \$1,803,020, Street Lights - \$20,030, Liquid Fuels - \$436,650, General Fund - \$1,740,315, Water Fund-\$840,180, Grand Total - \$5,018,956. Chad then announced that this is a balanced budget including a ½ mill reduction to property taxes and the water and sewer rates remain the same. Harold Best made a motion to approve the 2018 Budget and Jerry Brosius second the motion. (All voted in favor.) (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Chad presented the Supervisors with a request by Carol Wilson to appoint Carol Gustafson as her Deputy Tax Collector. Fred Buckholtz made a motion to approve and Jerry Brosius seconded the motion. (All in favor.) (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Chad informed the Supervisors and public that PennDOT will be collecting traffic data on municipal roads to help them prioritize safety improvements. Chad then presented the annual Resolutions #7-17 and #8-17 for approval. Harold Best made a motion to approve 7-17, re-affirming the Township \$5 per capita tax , Berkheimer as delinquent Tax Collector, Carol Gustafson as the delinquent Street Light Tax Collector, and Jennifer Kennedy as the School District Tax Collector. Fred Buckholtz seconded the motion and all voted in favor. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Fred Buckholtz

made a motion to approve Resolution #8-17 re-affirming the Realty Transfer Tax for properties sold inside the Township. Harold Best seconded the motion and all voted in favor. (Fred Buckholtz - yes, Jerry Brosius-yes, Harold Best- yes). Chad then informed the public and Supervisors that the newspaper article regarding sewer customers was not accurate. The paper reported that Cranberry had 3,783 customers /connections treated by the Oil City Sewage Plant. Chad informed all that the Township had a total of 1708 sewage connections/customers. Chad then announced that he attended the annual employee Christmas dinner, several meetings regarding the new Peterbilt truck, a meeting at the County, a DEP meeting, a General Authority meeting, and a meeting at UPMC. Chad also informed the public that the Township rental house along State Route 257 is up for rent.

5. PUBLIC COMMENTS –Matt McSparren stated that the PennDOT survey sponsored by the Chamber was not user friendly.

Eleanor Hrinia said she was disappointed that all residents can't use the Library and hoped the Township can work it out. Ed Barrett thought the Supervisors should have made a yes or no decision on the zoning change request on US 322.

6. COMMENTS OF MEMBERS – Chad Findlay informed all that he signed the Township up to review the Census lists prior to the final Census count.

Jerry Brosius suggested that the Township put together a letter to PennDOT in support of maintaining the 4 lane road on Route 8. Jerry also asked about the renewal status of Randy Spencer's screening license from PennDOT. Chad said that Ben Breniman looked into the status and PennDOT already approved Randy's licenses. Harold stated that the Township should pursue any and all avenues to let PennDOT know the Township is not in support of this. Jerry wanted to know if the Township is still doing something with the existing ordinances. The Supervisors had a brief discussion and decided to have Ben look into working with another attorney for this matter.

Ed Barrett said the Supervisors spend more on Randy than the Library. He also suggested that the Supervisors pay to move "Randy" up the hill. The Supervisors disagreed with spending taxpayers' dollars to do that.

Kevin Ross voiced his opposition with moving the vehicles up near his house.

Beth Reed asked if it was possible to have someone have a seat on the Planning Commission who doesn't agree with the Supervisors future plans of the Township.

Matt McSparren asked for clarification on the existing zoning ordinance vs. the property maintenance code.

The next meeting of the Board of Supervisors of the Township of Cranberry will be December 28, 2017 at 7:00PM. There being no further business, Fred Buckholtz, Chairman adjourned the meeting at 11:13AM.

ATTEST

Chad Findlay
Township Manager