

March 14, 2019

The regular meeting of the Board of Supervisors of the Township of Cranberry for March 14, 2019 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager), and Ben Breniman (Code Enforcement) . (Jerry Brosius was absent.) Guests were recorded in the attendance book.
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent).
1. **APPROVAL OF MINUTES FOR 2.28.19** – Harold Best asked if there were any additions or corrections to the minutes of the February 28, 2019 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent).
  2. **EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Harold Best made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent).
  3. **PERSONS ON THE AGENDA** – None
  4. **STAFF REPORTS**
    - Road Supervisor-** Ted Williams reported that his crew plowed roads 11 days and spread (107) 10 ton loads and (55) 1 ton loads of salt/anti-skid, and accumulated 132 hours of overtime. The road crew also removed tree debris from roads, installed 2 driveway pipes, graded dirt roads, filled pot holes, removed concrete from the property out front, and constructed 5 picnic tables for the park.
    - Utility Supervisor-** Mike Erwin said his crew repaired water leaks on Innis St. and Southwest Blvd., repaired a fire hydrant at Harbor Freight, worked on equipment, cleaned and replaced sewer lines on Laurel Ave., worked on garage repairs, and identified a section of sewer line needing replaced on Allegheny Ave.
    - Zoning/Code Enforcement Officer-** Ben Breniman reported 5 permits being issued totaling \$209,600 in construction. One of the permits was for a new tire business on Salina Road. Ben said he was preparing to file the civil actions for zoning violations and citations for property maintenance violations early next week. Ben said he is also working on organizing and labeling maps in the Township Building. Harold Best asked if Ben was getting much reaction from the first round of violation notices? Ben said he was getting cooperation from several people he sent notices to.
    - Township Manager** –Chad Findlay announced that the Supervisors held an executive session on February 22, 2019 to discuss a personnel matter. Chad then informed the Supervisors that Bruce Getsinger mistakenly recorded a new road from the Seneca Development Corp. to the Township without approval from the Supervisors. Chad said that Bruce would prepare retroactive documents for the Supervisors to consider at a future meeting. Chad then presented a request from St. Patrick school to use the trail June 1, 2019 for a 5K, 10K, and 1 mile fun walk. Harold Best made a motion to approve and Fred Buckholtz seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent). Chad then presented proposed Resolution #6-19. Chad explained that this was simply a re-adoption of a Land Development for a sewage facility for Tracy Delmanaco. Chad said it was the same as the previous resolution, but the sewage consultant had to re-submit the application to DEP and needed a new resolution from the Township. Fred Buckholtz made a motion to approve and Harold Best seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent). Chad then presented the Supervisors with a proposal to transfer 2015 CDBG Funds from the Morrison Park ADA sidewalks and the remainder of the Demolition

monies to the Upper Sage Run Road project. Chad stated that the original quotes for the ADA project were outdated and could not be completed for the same prices today. Chad also said the money is needed to be sure the road project is completed this year. Harold Best agreed and made a motion to request a transfer of funds from Morrison Park and Demolition to Upper Sage Run Road. Fred Buckholtz seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-absent). Chad then informed the Supervisors that the PennVest loan for the US 62 water line replacement project is complete and construction was scheduled to begin in April. Chad also stated that the 2019-2020 Salt Contract was submitted. The 2019 Liquid Fuels funds were deposited, the Mall Expo is scheduled for the 19<sup>th</sup>, and he attended an Economic Development meeting and a General Authority meeting.

#### **5. PUBLIC COMMENTS –**

Kevin Ross asked about the questions he gave the Township? Harold said he would review them.

Ed Barrett asked about the low to moderate income requirement regarding the proposed Housing Complex?

Barrie Brancato provided details on the Housing Complex.

Bonnie Summers stated that the Venango County Planning Commission will be at the Mall Expo to answer questions about the proposed Recycling Center. She also said she participated in a meeting with the ORA regarding the Industrial Park.

#### **6. COMMENTS OF MEMBERS – None**

The meeting was adjourned at 10:55AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be March 28, 2019 at 7:00PM.

ATTEST

Chad Findlay  
Township Manager