

September 12, 2019

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 12, 2019 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Jerry Brosius, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager), and Ben Breniman (Code Enforcement) . Guests were recorded in the attendance book.
 - **PUBLIC COMMENTS** – None.
 - **ADOPTION OF AGENDA** – Jerry Brosius made a motion to adopt the agenda, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes).
 - **APPROVAL OF MINUTES 8.22.19** – Harold Best asked if there were any additions or corrections to the minutes of the August 22, 2019 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Jerry Brosius, motion carried (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes).
- 2. EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Jerry Brosius made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes).
- 3. PERSONS ON THE AGENDA – NONE**
- 4. STAFF REPORTS**
- Road Supervisor-** Ted Williams reported that his crew tar & chipped roads 5 days, filled ditches 4 days, cleaned ditches 2 days, graded roads 3 days, bermed new blacktop 4 days, crushed gravel 3 days, installed 1 crossover pipe, installed 4 driveway pipes, and installed 2 benches at the bike trail.
- Utility Supervisor-** Mike Erwin reported that his crew repaired a water leak on Little Egypt, slip lined parts of the sewer line on Allegheny Ave and Rich St., collected lead and copper samples, and just found a small water leak on the Old Sage Run line. Jerry Brosius asked about the court case with the Oil City sewer agreement. Chad said both County judges recused themselves and we are waiting on a visiting judge to be appointed to the case.
- Zoning/Code Enforcement Officer-** Ben Breniman stated that 15 permits were issued totaling \$271,560 in construction costs. Ben then provided the Supervisors with a request from the Cranberry Township Planning Commission to appoint James Chandler to the Planning Commission. Harold Best made a motion to appoint James Chandler to the Planning Commission and Fred Buckholtz seconded the motion. All voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes).Ben said he is still waiting on appeal hearings on property maintenance violations.
- Township Manager** –Chad Findlay informed the Supervisors that the agreement with the County for the administration of the Township’s CDBG funds needed to be approved. Chad provided the Supervisors with a copy prior to the meeting and said it was the same agreement as last year. Jerry Brosius made a motion to approve the agreement and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes). Chad then said the 2019 CDBG application needed to be approved by resolution and it would be number 12-19. Harold Best made a motion to adopt Resolution #12-19 and Jerry Brosius seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes). Chad then presented the Supervisors with some issues regarding the winter maintenance agreement with PennDOT. Chad said the payment for the 2019/2020 winter maintenance was less than expected, the Township did not receive an adjustment from last winter, and the State roads are in poor shape causing abuse to the Township equipment. Chad said conservative calculations show that the current agreement costs the Township approximately an additional \$12,000 per year to maintain the State roads. Chad said he spoke with PennDOT officials about increasing the payment and he was told that was not an option. Chad was told the Township

could plow less and use less material on the roads, or they could cancel the contract. After a short discussion between Chad and the Supervisors, Jerry Brosius made the motion to cancel the contract with PennDOT unless there was a resolution to the issues, and Fred Buckholtz seconded the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Jerry Brosius-yes). Chad then reported that he sent a letter to the State regarding support for Polk Center, he attended an Oil Region Enterprise Zone meeting, he met with the Army Corps of Engineers regarding flooding, he attended a Dirt & Gravel road seminar, he attended a General Authority meeting, and he met with the Conservation District and Horizon Engineers regarding Adam Gilmore's development.

5. PUBLIC COMMENTS –

Bonnie Summers informed everyone that the Cranberry Festival will be held on September 21st. She also said the Economic Development Committee was sending a letter in support of Polk Center.

Barrie Brancato asked Ben Breniman how he determined if a property violates a code. Ben said he does inspections.

Gordon Bickel provided some statistics on Polk employees.

Kevin Ross asked about the existing Polk buildings.

Bonnie Summers asked if anyone heard anything on the PennDOT resolution with Randy Spencer. She was told no.

Judy Etzel, Sgt. Weaver, and Barrie Brancato had a brief discussion regarding Randy Spencer and the status of his items on the other property and his proposed resolution with PennDOT.

6. COMMENTS OF MEMBERS – None

The meeting was adjourned at 11:46AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be September 25, 2019 at 7:00PM.

ATTEST

Chad Findlay, Township Manager