

April 9, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for April 9, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best (by phone), Fred Buckholtz (by phone), Matt McSparren, Chad Findlay (Township Manager). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 3.12.20 – Harold Best asked if there were any additions or corrections to the minutes of the March 12, 2020 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – None

4. STAFF REPORTS

Road Supervisor- Chad reported that Roadmaster Ted Williams and Assistant Roadmaster John Gurzency were sharing the responsibility of checking roads and performing road maintenance responsibilities during the Pandemic.

Utility Manager- Chad reported that Utility Supervisor Mike R Erwin and Assistant Utility Supervisor Mike D Erwin are sharing the responsibility of keeping the water and sewer systems operating during the Pandemic. Chad also reported that they did have a pump failure due to the storm the other night.

Code Enforcement Officer- Chad reported that Code Enforcement Officer Ben Breniman issued 8 permits totaling \$641,800 in construction.

Township Manager –Chad Findlay announced that the Supervisors enacted a disaster emergency due to the COVID 19 Pandemic, however Chad asked the Supervisors to re-affirm the motion at a public meeting and assign it as Resolution 4-20. Harold Best made the motion and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then stated that he just spoke with two of the County Commissioners prior to the meeting and they were intending to push back the Property Tax deadlines two months and they were to send the Township an email with the exact dates. Fred Buckholtz made a motion to push the tax deadline back the two months for the Township Property Tax payments and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Heather Hepler then brought an email to the meeting room from the County Commissioners that stated they were accepting tax payments at discount through July 31, 2020; August and September payments would be at face amount, and October through December 31, 2020 would be at penalty. After Chad read the letter dates out loud and explained that the dates were different than previously stated, then Fred Buckholtz elected to change the original motion and follow what the County stated in the letter. The same second and vote was recorded.

Chad then informed the Supervisors that the Van Bridge repair bid opening was still on for 4-27 and the contractors waived their right to be present for the bid opening. Chad then reported that CASA postponed their 5K scheduled for April 4th but they were requesting to reschedule for April 25th. Due to the Supervisors not knowing the status of the State guidelines for the 25th, they did not approve the request. Chad then said the Cystic fibrosis 5K scheduled for the 18th was cancelled. Chad then provided the Supervisors with a request from Marilyn Black for the Township to become a member of the Erie to Pittsburgh Trail Alliance for a \$50 annual fee. Matt McSparren made a motion to join and Fred Buckholtz seconded the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

5. PUBLIC COMMENTS – NONE

6. COMMENTS OF MEMBERS – NONE

The meeting was adjourned at 10:45AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be May 14, 2020 at 10:30AM

ATTEST

Chad Findlay
Township Manager