

February 13, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for February 13, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager), and Ben Breniman (Code Enforcement) . Guests were recorded in the attendance book.
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
1. **APPROVAL OF MINUTES FOR 1.23.20** – Harold Best asked if there were any additions or corrections to the minutes of the January 23, 2020 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
  2. **EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
  3. **PERSONS ON THE AGENDA** – None
  4. **STAFF REPORTS**
    - Road Supervisor-** Ted Williams reported that his crew plowed and treated roadways 14 days spreading (106) 10 ton loads of salt/antiskid and (44) 1 ton loads of salt/anti-skid. During that time, they also accumulated 122 hours of overtime. His crew also ditched along roads 2 days, patched pot-holes 4 days, installed 2 driveways pipes, installed 1 crossover pipe, repaired street signs, and fixed a catch basin near the Bob Evans Restaurant.
    - Utility Manager-** Mike Erwin reported that his crew fixed a water leak on Fairfield Avenue, installed a water and sewer tap on Kaufman Dr., installed a water and sewer tap on Big Egypt Road, repaired a water valve box, worked on the PA Ave water plant, pulled the pumps for service at the Rhoades lift station, and started replacing older water meters.
    - Code Enforcement Officer-** Ben Breniman stated that 4 permits were issued totaling \$1,001,000 in new construction.
- Township Manager**—Chad Findlay reported that the Supervisors participated in a meeting with the Army Corps of Engineers, PennDOT, DEP, the Venango County Conservation District, the Venango County Planning Commission, and the Venango County Commissioners to discuss the flooding issues on Riverside Drive and Deep Hollow. Chad explained that it was determined that one of the entities needed to partner with the Army Corps of Engineers as a 50%/ 50% cost share partner for their planning and technical assistance. Chad then suggested the Township take on the role and Harold Best made a motion to make application with the Army Corps of Engineers for planning and technical assistance. Matt McSparren seconded the motion and all voted in favor. Chad then presented the Supervisors with a trail use request from the Clarion University Cystic Fibrosis foundation to hold a 5K walk on Saturday, April 18<sup>th</sup>. Harold Best made a motion to approve and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then presented the Supervisors with another trail use request from CASA (Court Appointed Special Advocates) to hold a superhero 5K run/walk on April 4<sup>th</sup>. Fred Buckholtz made a motion to approve and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then provided the Supervisors with their invitation to the annual Venango County Association of Township Officials spring dinner on March 21<sup>st</sup> with an RSVP by March 11<sup>th</sup>. Chad then pointed out that the Governors proposed 2020/2021 budget once again included a State Police fee to municipalities. Chad then provided the Supervisors with a sponsorship request from the Seneca

Volunteer Fire Dept. for their gun bash fundraiser. Matt McSparren made a motion for the Township to be a \$300 “Gold” sponsor and Harold Best seconded the motion. (Harold Best - yes, Fred Buckholtz - abstain, Matt McSparren-yes). Chad then reported that he attended a General Authority meeting, an Economic Development meeting, a meeting with the Commissioners, and the Army Corps meeting. Chad said he also worked on street light assessments with Carol Gustafson, went with Ted to look at a piece of John Deere equipment, and met with the Auditors regarding the 2019 Township Audit.

**5. PUBLIC COMMENTS –**

Ed Barrett thanked Chad for having the 35MPH sign installed along Riverside Drive.

Gordon Bickel provided his analysis on center salt spreaders vs. side salt spreaders for road treatment. He also provided an update on the Polk Center.

Kevin Ross asked about the Army Corps services, the existing vehicles along Deep Hollow Road, and the PennDOT right of way violations.

**6. COMMENTS OF MEMBERS – NONE**

The meeting was adjourned at 11:07AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be February 27, 2020 at 7:00PM.

ATTEST

Chad Findlay  
Township Manager