

January 9, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for January 9, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting is being tape recorded.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Road Supervisor), Mike Erwin (Utility Manager), and Ben Breniman (Code Enforcement) . Guests were recorded in the attendance book.
  - **PUBLIC COMMENTS** – None.
  - **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
1. **APPROVAL OF MINUTES FOR 12.26.19** – Harold Best asked if there were any additions or corrections to the minutes of the December 26, 2019 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).  
**ORGANIZATIONAL MINUTES FOR 1.6.2020** – Fred Buckholtz made a motion to accept the organizational meeting minutes from January 6, 2020. Seconded by Matt McSparren. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
  2. **EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
  3. **PERSONS ON THE AGENDA** –  
Barrie Brancato asked the Supervisors to add Hope Lineman as a member of the Cranberry Economic Development Committee. Harold Best made a motion and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).  
Bonnie Summers asked the Supervisors to consider changing the Economic Development Committee to an Authority. She listed a few examples of why it would be beneficial. Harold Best suggested that Chad could look into the legal steps. Chad said he already has and that outside counsel may be needed. Chad then suggested the Supervisors pass a motion to allow using another attorney to work on it. Harold Best made a motion to have the Township Solicitor or other counsel look into the required paperwork and costs to form an Economic Development Authority. The motion was seconded by Matt McSparren and all voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).
  4. **STAFF REPORTS**  
**Road Master-** Ted Williams reported that his crew plowed and salted roads 8 days and spread (78) 10 ton loads and (30) 1 ton loads of salt/antiskid. They also ditched roads 4 days, patched pot holes 2 days, replaced 2 driveway pipes, and worked on replacing some road signs.  
**Utility Manager-** Mike Erwin said that his crew has been locating curb stops, painting at the water treatment plants, working on chemical feed pumps, and installed new impellers at the Rhoades lift station. Mike also reported that The EADS Group numbered all of the fire hydrants for the Fire Department.  
**Code Enforcement Officer-** Ben Breniman reported that he issued 2 permits totaling \$491,000 in value. He also said he was working on zoning map updates and a year-end report.
  2. **Township Manager** –Chad Findlay presented the Supervisors with a request for trail use from Shawgo Real Estate for the St. Patricks’ “Which Way 5K” on March 14<sup>th</sup> to benefit the Allegheny Valley Trail Association. Fred Buckholtz made a motion to approve, Matt McSparren seconded and all voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then requested that the Supervisors approve a payment to the Seneca Volunteer Fire Dept. in the amount of \$5,000 for an insurance premium charge that lead to a \$6,000 saving to the Township and a \$4,700 increase to the Fire Department. Harold Best made the motion to

approve and Matt McSparren seconded the motion. (Harold Best – yes, Fred Buckholtz – abstain, Matt McSparren – yes). Chad then asked for approval to accept The EADS proposal for the engineering and permitting for the repairs to the Van Bridge. The total estimated Engineers fee was \$13,900. Matt McSparren made a motion to approve the proposal and Fred Buckholtz seconded the motion. (All voted in favor). (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then said he attended the Re-Organizational meeting, and an elected Auditors meeting where the hourly rate of \$25/hr. was set for working Supervisors.

**5. PUBLIC COMMENTS –**

Scott Snow stated it was Police Appreciation Day and thanked the State Trooper in the room. He then questioned the responsibility of the new concrete handicapped ramps at the intersection. Chad said the Township was responsible and Ted's crew was aware of it.

Jerry Brosius mentioned several of the recommendations from the Township Comp. Plan and asked the Supervisors to consider them.

**6. COMMENTS OF MEMBERS –**

Fred Buckholtz thanked Scott Snow for the Christmas decorations at the Moody Pond.

The meeting was adjourned at 11:07AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be January 23, 2020 at 7:00PM.

ATTEST

Chad Findlay  
Township Manager