

July 9, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for July 9, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Matt McSparren, Chad Findlay (Township Manager), Mike Erwin (Utility Supervisor), Ted Williams (Roadmaster), and Ben Breniman (Zoning / Code Enforcement). Supervisor Fred Buckholtz was absent. Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Matt McSparren made a motion to adopt the agenda, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes).

1. **APPROVAL OF MINUTES FOR 6.25.20** – Harold Best asked if there were any additions or corrections to the minutes of the June 25, 2020 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Harold Best, motion carried (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes).

2. **EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Harold Best. Motion carried. (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes).

3. **PERSONS ON THE AGENDA** – None

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew has been ditching roads, installing crossover and driveway pipes, mowing along roads, dusting tar covered roads, and working on painting the courts at Morrison Park.

Utility Supervisor – Mike Erwin reported that his crew slip lined 1100' of sewer pipe on Central Ave, repaired Gilmore lift station, fixed a water leak on Steffee Blvd., repaired lawns, and have been disinfecting park facilities.

Zoning/Code Enforcement – Ben Breniman said he issued 18 permits totaling \$323,000 in construction. He also said he has several hearings scheduled.

Township Manager – Chad Findlay presented proposed Resolution #8-20 permitting a single residence sewage treatment plant at 1319 Rockmere Road. Matt McSparren made the motion to approve and Harold Best seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes). Chad then presented several requests from The Eads engineer, Kyle Fritz. The first was for the approval to sign the contract agreement with Thornbury Inc. for the Aires Hill Road Bridge project in the amount of \$59,600. Harold Best made the motion to approve and Matt McSparren seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes). Next, Chad asked the Supervisors for approval to sign the notice to proceed for Thornbury Inc. to begin work on the Aires Hill Road Bridge project on 7/20/20. Motion to approve was made by Harold Best and seconded by Matt McSparren. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes). Chad then presented the following road material low bid results for the Supervisors approval:

- Diesel Fuel	\$.133	American Natural Supply
- Unleaded Gasoline	\$.133	American Natural Supply
- E-3M Road Oil	\$1.76/gal	Midland Asphalt
- #8 Limestone	\$23.75/ton	IA Construction
- AS1 Antiskid	\$10.25/ton	Cooperstown Gravel

Chad said these were responsible bidders and all included the required bid documents. Matt McSparren made a motion to approve the listed low bids and Harold Best seconded the motion. (Both voted in favor.) (Harold Best - yes, Fred Buckholtz - absent, Matt McSparren-yes). Chad said he met with the Auditors to discuss the Township's 2019 financial audit and to discuss the required IRS changes reflected in the draft audit. Chad said a draft was placed in the Supervisors mail boxes. Chad said he attended a General Authority scheduled meeting that was not able to be held due to a lack of quorum, and he also participated in the County Hazard Mitigation Planning meeting.

5. PUBLIC COMMENTS –

Gordon Bickel provided some economic statistics and said it was not looking good for 2021.

Susan Williams of the Venango Chamber of Commerce asked the Supervisors for their thoughts regarding the Cranberry Festival. She suggested possibly an evening concert, fireworks, and children's grab-bags. After some discussion, it was left that she would see what level of local support she could get.

6. COMMENTS OF MEMBERS –

Both Supervisors agreed that the Municipal Building front access should remain closed to the public due to the continued health concern.

The meeting was adjourned at 11:07AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be July 23, 2020 at 7:00PM.

ATTEST

Chad Findlay
Township Manager