

June 11, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for June 11, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Matt McSparren made a motion to adopt the agenda, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 5.28.20 – Harold Best asked if there were any additions or corrections to the minutes of the May 28, 2020 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Harold Best. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – None

4. STAFF REPORTS

Road Master - Chad reported that Ted and his crew have been replacing crossover pipes, ditching, and working on the new truck.

Utility Supervisor – Chad reported that Mike and his crew have been doing yard repair, slip lining sewer pipes, and following up with loose ends from the water project on 62 last year.

Zoning/Code Enforcement – Chad reported that Ben issued 7 building permits totaling \$744,150 in construction. He also said Ben has a conditional use hearing for Red Express and a zoning change that he is working on.

Township Manager – Chad told the Supervisors that the Township has been asked for an additional contribution towards the fireworks. Chad said \$500 had been budgeted but the firework committee was hoping for more. Chad recommended giving at least \$2,000 due to the current state of the local economy. Harold Best made a motion to give \$2,000 toward the fireworks to start with, and if they need more, additional funds can be considered. Fred Buckholtz seconded the motion and all voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then asked the Supervisors for official approval to start applying late fees to water/sewer accounts and shutting off water due to nonpayment starting in the month of July. Chad said that during the COVID lockdown, the penalties were waived and no water shut-offs took place, Harold Best made a motion to retroactively approve the waiver of late fees and water shut-offs during the months of April, May, and June, but to resume all starting with the July billing cycle. Matt McSparren seconded the motion and all voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then informed the Supervisors that one of the previously approved summer college employees did not take the job and the Township still needs another summer worker. Chad said he looked into another summer job program, but it did not look like a good fit for the Township. Chad then recommended hiring another summer college applicant named Matt Meehan at the starting rate of \$8.00 an hour. Harold Best made the motion to hire Matt Meehan at \$8.00 an hour and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then asked the Supervisors for their thoughts regarding the public entering the office. It was determined that the Supervisors will revisit it the next meeting. Chad asked the Supervisors if they were still on board with donating the budgeted \$500 to the City of Franklin for Applefest. The Supervisors had no problem with the donation. Chad then provided the Supervisors with a request from the Cranberry area School District to help replace a 30' section of storm sewer pipe near the track. Chad said that Ted and Mike offered a leftover cement catch basin for the project. Matt McSparren made a motion to approve the assistance and the donation of the leftover basin and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then announced that the Van Bridge contractor was starting work, a hearing is scheduled for a liquor license transfer for Red Express on 6/4 at 10:00AM. The Army Corps is scheduled to do a tour of Sage Run and Lower Two Mile Run on the 17th, the ORJSA is holding a meeting on the 18th @ 6:30 and a bid opening is scheduled for the Aires Hill Bridge work on the 23rd at 11:00AM. Chad also thanked the Grumpy Goat Distillery for again providing the Township with another round of sanitizer for the employees.

5. PUBLIC COMMENTS – NONE

6. COMMENTS OF MEMBERS – NONE

The meeting was adjourned at 11:01AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be June 25, 2020 at 7:00PM.

ATTEST

Chad Findlay
Township Manager