

April 24, 2019

A meeting of the Cranberry – Venango County General Authority was held April 2, 2019. At 12:02 PM the meeting was called to order by Vice Chairperson, Michael Deibert. Members in attendance were Gary Kulling, Michael R. Erwin and Mike Deibert. Karen Wenner was delayed. Also attending were Chad Findlay, Heather Hepler and Michael D. Erwin (Cranberry Township), Jim Greenfield (Solicitor), Kyle Fritz and Kyle Schwabenbauer (EADS Group), Harold Best and Jerry Brosius (Cranberry Township Supervisors). Absent from the meeting was Rob Eakin.

Mike asked for a motion to approve minutes from March's meeting, Gary made a motion, Mike E. second, all in favor. **Motion carried.**

OLD BUSINESS

SR 62 Waterline Replacement

Pennvest closing was held 3/13. Construction pay outs start next month. Kyle will submit a monthly financial report for the project with a breakdown of charges. Today, he needs approval for 3 invoices, the first is for Clark Hill PLC -\$29,000, Gary made the motion to approve, Mike E. second, all in favor. **Motion carried.** The next invoice is for Dale Woodard Gent McFate Law Firm in the amount of \$5,213.25; Mike E. made the motion, Gary second, all in favor. **Motion carried.** The last invoice is for EADS Group in the amount of \$88,266.90; Gary made the motion, Mike E. second, all in favor. **Motion carried.** Kyle asked for a motion to submit Pennvest pay request #1 in the amount of \$122,480.15; Mike E. made the motion, Gary second, all in favor. **Motion carried.**

Proposed Agency Agreement (this is an agreement between the Township and the Authority to formalize that the Authority will do the collections for unpaid bills) – effective May 1, 2019 (Section 1). Sections E and F are replaced with the lease that was signed for Pennvest. Mike Deibert made a motion to approve the Agency Agreement with the amendments as noted, Gary, second, all in favor. **Motion carried.**

Act 537 Plan

DEP technical deficiency letter was received on 3/22. Kyle is working on the response which is due 4/21. He would like to have the DEP go to OC/Cornplanter for questions pertaining to their rates, etc.

Jim reminded members that the Authority had previously authorized retaining Paul Burroughs of the Quinn Firm in Erie who has experience working with the DEP to be involved in this process. He also has contacts with a firm in Meadville that has the experience needed to go through the process. Jim said the costs will be comparable, it was suggested that Jim retain whoever he is most comfortable working with.

Rules & Regs

Once EADS is comfortable with the draft, Kyle will send it to Jim before the Authority members receive a copy of it.

GIS Mapping - Water Shut-off Locations

Mike Erwin talked with Kyle about updating the water shut off locations on the GIS maps. There are approximately 1500 properties with around 100-125 hours of work required by the engineers.

Innis – Rich St Line

Ongoing.

Miller

Chad and Mike will go to the Magistrate's office. Jim has been working on the application for the administrative search warrant.

OC Connection fee

Jim suggests holding onto the \$400 connection fee payment instead of sending it to OC until the legality of the fee is cleared up. Greg Merkel and Jim are preparing a potential lawsuit to force them to submit the planning module.

Declaratory Judgment – Jim will file reply to their new matter soon, once that is done we can move forward with getting a hearing date.

NEW BUSINESS

We received an email about training for the Comprehensive Monitoring Plan; Kyle will forward to the head operator in his office and let us know if this is something that can do for us.

Mike asked for motion to adjourn at 12:55, Gary made the motion, Karen second, all in favor. **Motion carried.**

Next meeting: Tuesday, May 7, 2019 at noon.

Respectfully submitted by: Heather Hepler