

August 13, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for August 13, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), and Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 7.23.20 – Harold Best asked if there were any additions or corrections to the minutes of the July 23, 2020 meeting. Being none, Harold Best made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – None

4. STAFF REPORTS

Road Master – Ted Williams reported that Horsecreek Road and Big Egypt were tar & chipped by a contractor and his crew has been tar & chipping other smaller roads. He also said his crew was ditching, replacing driveway and crossover pipes, and mowing along the roads.

Utility Supervisor – Chad Findlay reported that Mike Erwin was on vacation. Chad said the utility crew completed a sewer tap for Ray O’Neil, installed over 1000’ of sewer line on Allegheny Ave., repaired water leaks on Allison Rd. and Steffee Blvd., and made some repairs to the Moody sewage pump station.

Zoning/Code Enforcement – Ben Breniman said he issued 18 permits totaling \$601,250 in construction. He also said he was scheduled for Magistrate Court on August 27th.

Township Manager – Chad Findlay asked the Supervisors for approval of the agreement between the Township and the County for the CDBG-CV Funds. Fred Buckholtz made a motion to approve and Matt McSparren seconded the motion with all in favor. (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes). Chad then asked for approval of Resolution 9-20. This resolution was for the grant application for the CDBG –CV funds including \$27,842.28 for the Small Business Assistance, \$27,842.28 for rent/mortgage utility assistance, and \$12,223.44 for Administration. Fred made the motion to approve and Matt McSparren seconded with all voting in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

Chad then said the Cranberry Festival Committee was moving forward with a car cruise-thru, children’s grab bags, and fireworks for the Cranberry Festival. Chad suggested since the Township would not be helping with the prep work of the Festival at the park, that the Township consider giving up to \$3,000 toward the fireworks instead of the \$1,000 and the in-kind services. Harold Best said he had no problem with that and made the motion to donate \$3,000 to the committee for the Festival in general. Matt McSparren seconded the motion and all voted in favor. (Harold Best - yes, Fred Buckholtz – yes, Matt McSparren-yes). Chad then provided the Supervisors with an invitation to the 100th Venango County Association of Township Officials Convention to be held on Sept. 30th. Fred Buckholtz said to hold off on that due to not knowing if the convention will be held. Chad then asked the Supervisors if the Council on Greenway can plant another serviceberry tree near the old one that died. All agreed that it was not a problem.

5. PUBLIC COMMENTS –

Robert Betzold asked if any planning was taking place to service his area with internet? He said he spoke with Mike Dulaney (County Commissioner) and they stated they were working on it..

Gordon Bickel provided some pricing statistics of tar & chip and lumber. He also stated the trail sign near Oil City needed replaced.

Bonnie Summers informed all that the Land bank did get the house at the bottom of Seneca Hill. She also said there would be a collection at the Cranberry Mall for kids back to school supplies.

6. COMMENTS OF MEMBERS – NONE

The meeting was adjourned at 10:53AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be August 27, 2020 at 7:00PM.

ATTEST

Chad Findlay
Township Manager