

August 27, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for August 27, 2020 was called to order by Harold Best Chairman. Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, and Chad Findlay (Township Manager). Guests were recorded in the attendance book. This meeting was recorded.

PUBLIC COMMENTS - None.

ADOPTION OF AGENDA

- Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

1. MINUTES

- Harold Best then asked for any additions or corrections to the minutes of the July 23, 2020 meeting. Matt McSparren made a motion to approve the minutes as presented. Fred Buckholtz seconded, motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

2. EXPENDITURES

- Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

3. PERSONS ON THE AGENDA --None.

4. STAFF REPORTS –

- **Township Manager** – Chad Findlay presented a letter of interest from Lawrence (Gus) Kirwin to be considered for the current vacancy on the Cranberry Venango County General Authority. Harold Best made a motion for the appointment and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then presented the Supervisors with the minimum Municipal obligation toward the employee retirement for the 2021 year. Chad said the total amount is \$151,329 and that is up from last year. Chad then informed the Supervisors that Applefest is cancelled and he asked them what they wanted to do about the \$500 that was donated for the festival? After a brief discussion, it was decided to let the Applefest committee keep the money for their virtual showcase to be held instead of Applefest. Chad then read statements from the completed 2019 Cranberry Township Audit and the 2019 Cranberry Venango County General Authority Audit stating that no deficiencies were found. Chad then delivered some disappointing news regarding previously submitted grant applications. Chad informed all that the Hudson Group who applied for tax incentives for a retirement building project was denied funding, Chad also said that the General Authority applied for a H2O Grant for a water project and a PA Small Water & Sewer Grant for a sewer project, but both applications were also denied. Chad then reported that he attended a Venango County Hazard Mitigation workshop, he held mining training for the Township miners, and the employees attended First –Aid/CPR training. Chad finished up by stating that the overall revenues through July 31st were down about \$173,236 and the expenses were down about \$58,172 as compared to 2019.

5. PUBLIC COMMENTS –

Ed Barrett asked about the sewer work on US 62 and why the Township had another company tar & chip? Chad said the sewer project was to repair a few sewer lines that were exposed in Sage Run due to the 2019 flooding and the other company tar & chipped roads that require advanced traffic control and 1 pass chipping rather than a center overlap. Barb Ross asked about the hearings that were supposed to take place that day. Chad said they were continued.

6. COMMENTS OF MEMBERS –

Matt McSparren said the Township Building parking lot tar & chip job looked good.

The next regular meeting of the Board of Supervisors of the Township of Cranberry will be September 10, 2020 at 10:30 AM. There being no further business, Chairman Harold Best adjourned the meeting at 7:28PM.

ATTEST:

Chad Findlay, Township Manager