

September 10, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 10, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), Mike Erwin (Utility Supervisor), and Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 8.27.20 – Harold Best asked if there were any additions or corrections to the minutes of the July 23, 2020 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – None

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew tar & Chipped roads 5 days, installed 5 driveway pipes, installed 3 crossover pipes, ditched roads 3 days, mowed along roads 19 days, graded dirt roads, and attended First Aid/CPR training.

Utility Supervisor – Mike Erwin reported his crew repaired a water leak on Southwest Blvd., flushed water main lines. Installed a water tap for Brian Mason, installed a sewer tap for Ray O’Neil, fused pipe for the Allegheny Ave. project, and unplugged a sewer line at the Cranberry High School.

Zoning/Code Enforcement – Ben Breniman said he issued 17 permits totaling \$853,900. He also said the hearings he was supposed to attend got continued again.

Township Manager – Chad Findlay presented the Supervisors with a request from the YMCA to hold their annual Turkey Trot at the Bike Trail on Nov. 21st. Harold Best made a motion to approve and Matt McSparren seconded the motion with all in favor. (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes). Chad then presented three requests from Kyle Fritz of The Eads Group. They are as follows: Certificate of Substantial completion for the Van Bridge repair project, Final change order for the Van Bridge repair project, and the Contractor’s Application for final payment in the amount of \$6,516.06. Fred Buckholtz made a motion to approve all three and Matt McSparren seconded. (All voted in favor). (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then presented the Supervisors with the agreement from the Venango County Commissioners to administer the 2020 CDBG money with the admin. set at 18%. Matt McSparren made a motion to approve the agreement and Fred Buckholtz seconded the motion. (All voted in favor). (Harold Best - yes, Fred Buckholtz – yes, Matt McSparren-yes). Chad then presented the Supervisors with proposed Resolution #10-20 for the approval of the 2020 CDBG Application. Fred Buckholtz made a motion to approve and Matt McSparren seconded the motion. (All voted in favor). (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes). Chad then reminded everyone that the Cranberry Festival will be held on the 19th at the Cranberry Mall and will include a car cruise, kid’s grab bags, and fireworks. Chad then mentioned the income tax deferral program but did not recommend participating. No action was taken.

5. PUBLIC COMMENTS –

Gordon Bickel said the State is not doing the income tax deferral program either. He also informed all that in the last 45 days, 2 OSB Plants caught on fire.

Bonnie Summers said Susan Williams was working on business videos within the Township and she is doing one for the bike trail on Thursday.

Barrie Brancato said she was doing a video on the Economic Development Committee and plans to highlight the Mall, broadband, and housing.

6. COMMENTS OF MEMBERS – NONE

The meeting was adjourned at 10:53AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be September 24, 2020 at 7:00PM.

ATTEST

Chad Findlay
Township Manager