

September 24, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 24, 2020 was called to order by Harold Best Chairman. Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, and Chad Findlay (Township Manager). Guests were recorded in the attendance book. This meeting was recorded.

PUBLIC COMMENTS - None.

ADOPTION OF AGENDA

- Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

1. MINUTES

- Harold Best then asked for any additions or corrections to the minutes of the August 27, 2020 meeting. Matt McSparren made a motion to approve the minutes as presented. Fred Buckholtz seconded, motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

2. EXPENDITURES

- Harold Best made a motion to approve the expenditures, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

3. PERSONS ON THE AGENDA --None.

4. STAFF REPORTS –

- **Township Manager** – Chad Findlay presented the Supervisors with a grant application to the Venango County Commissioners for Act 13 funding for the Aires Hill Road Bridge repair work. Chad said the application asks the County for \$13,000 toward the \$72,000 project. Fred Buckholtz made a motion to approve the application. Chad said the action would be identified as Resolution 11-20 and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then presented the Supervisors with another grant application to the Venango County Commissioners for the request for Liquid Fuels funding in the amount of \$30,000 toward the milling and paving project on the entrance road to the UPMC Northwest Medical facility. Matt McSparren made a motion to approve the submission. Chad stated the action would be labeled as Resolution 12-20 and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then discussed with the Supervisors, a proposal from Gibbons Web Services to update the Township website for a fee of \$900, following a brief discussion, Fred Buckholtz made a motion to have the work completed and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then informed the Supervisors that he got notice that the Township would not be receiving the 2019 PMRS Annual Member Statements until 2021, due to software upgrades at PMRS. Chad then pointed out that he previously provided the Supervisors with a copy of the draft ordinance prohibiting parking on Upper Sage Run Road and said that it would be advertised for action at the next Supervisors meeting. Chad then said he received an email request to install “Children at Play” signs near 748 Meadow Church Road. Chad explained that in the past when the Township responded to these requests, the Township typically approved the request and then the home owner purchased the signs, and the Township Road Department installed them. Harold Best made a motion to allow the installation and to follow the same procedure. Matt McSparren then seconded the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

5. PUBLIC COMMENTS –

Scott Snow asked about the zoning map “Coming Soon” on the Township website. Chad explained that the last he knew Ben was having trouble with the County Planning Commission getting that updated.

6. COMMENTS OF MEMBERS – None.

The next regular meeting of the Board of Supervisors of the Township of Cranberry will be October 8, 2020 at 10:30 AM. There being no further business, Chairman Harold Best adjourned the meeting at 7:23PM.

ATTEST:

Chad Findlay, Township Manager