

April 8, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for April 8, 2021 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Matt McSparren, Fred Buckholtz, Chad Findlay (by phone), Ted Williams (Roadmaster), Mike R Erwin (Utility Supervisor), and Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 3.25.21 – Harold Best asked if there were any additions or corrections to the minutes of the March 25, 2021 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – NONE

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew worked 8 days sweeping roads with the self-propelled sweeper, 8 days sweeping with the pull behind broom, 3 days grading dirt roads, 2 days ditching, and 5 days repairing catch basins. They also worked on cleaning and cutting trees at the Park.

Assistant Utility Supervisor – Mike Erwin said his crew worked on 8 man holes on Allegheny Ave, dug out and repaired a sewer tap on South Main St., monitored the sewer project at Pin Oak Village, and got the park restrooms ready for the Parks to open.

Zoning/Code Enforcement – Ben Breniman said he issued 2 permits totaling about \$89,300 in construction. He also said he had several hearings coming up and has been doing property maintenance inspections.

Township Manager – Chad Findlay announced that Executive Sessions were held on 3/30 and 3/31 at 1:00PM to discuss personal matters. Chad then referred the Supervisors to the Venango County 2020 Hazard Mitigation Plan. Chad said he participated in the updating process and explained that the Township needed to approve the plan if they wished to qualify for future FEMA money when available. Chad announced the plan as proposed Resolution #4-21. Harold Best made a motion to approve the Resolution and Matt McSparren 2nd the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then asked the Supervisors to approve the ordering of another Peterbuilt truck that was not budgeted for. Chad said by ordering this truck before next year could save around \$25,000. Matt McSparren made a motion to purchase the truck and Harold Best 2nd the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

Chad then announced that the Township held a paving pre-bid meeting on Tuesday and he participated in a workers compensation safety audit.

5. PUBLIC COMMENTS – NONE

6. COMMENTS OF MEMBERS – Supervisor Fred Buckholtz announced that the Park & Recreation Board had a meeting and the parks are now open.

The meeting was adjourned at 10:42AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be April 22, 2021 at 7:00PM.

ATTEST

Chad Findlay
Township Manager