

February 11, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for February 11, 2021 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), Mike Erwin (Utility Supervisor), Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 1.28.21 – Harold Best asked if there were any additions or corrections to the minutes of the January 28, 2021 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – NONE

4. STAFF REPORTS

Road Master – Ted Williams said his crew plowed roads 18 days spreading 150 (10) ton loads and (71) 1 ton loads of salt/antiskid, and accumulated 140 hours of overtime. They have also been patching pot holes and working at the parks.

Utility Supervisor – Mike Erwin reported that his crew was looking for a water leak in the Sage Run area, fixed a main water break on Main St., repaired several valve boxes, and have been working on upgrades in both water plants.

Zoning/Code Enforcement – Ben Breniman said he issued 2 permits totaling \$71,688.00. He also informed the board that he has a Zoning Hearing scheduled for a variance.

Township Manager – Chad Findlay proposed that the Township submit a request to the Venango County Land Bank for funds to demolish 1147 E. 2nd Street. Harold made a motion to submit the request and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Next, Chad said that he knew Harold had a motion to make. Harold Best then made a motion that the Board of Supervisors approve the resignation of Koah Pentz effective August 25, 2017, and the agreement and general release regarding Koah Pentz’ s employment with Cranberry Township as drafted subject to the execution thereof. Matt McSparren seconded the motion and all voted in favor. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then presented the Supervisors with a request from the Oil Country Half Marathon for the use of the Samuel Justice Trail on Sunday April 11th. After a brief discussion, the Supervisors decided not to act on the request due to the uncertainty of the Pandemic. The Supervisors did however say that the trail was open to the public for use. Chad then said that he attended a General Authority meeting and the Auditors were wrapping up the 2020 Audit.

5. PUBLIC COMMENTS –

Carol Wilson (Tax Collector) requested that she be allowed to open her door to the public. Harold said the Supervisors would get back to her.

Gordy Bickel agreed with Barb Ross that the eyesight of the 322 hill was looking worse. He then updated all about upcoming fire classes and fire traffic control.

6. COMMENTS OF MEMBERS – Harold Best welcomed trooper in attendance. The meeting was adjourned at 10:47AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be February 25, 2021 at 7:00PM.

ATTEST

Chad Findlay
Township Manager