

July 8, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for July 8, 2021, was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), Mike D Erwin (Assistant Utility Supervisor), and Eric Heil (Zoning/ Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 6.24.21 – Harold Best asked if there were any additions or corrections to the minutes of the June 24, 2021, meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – NONE

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew installed 3 driveway pipes, 3 crossover pipes, worked 5 days ditching, cleaned up from storm damage for 3 days, worked on picnic tables for 2 days, and they had the Motrim out for 19 days. Ted said he had been spending a lot of time at the Walmart construction project with the contractor.

Assistant Utility Supervisor – Mike D Erwin said the utility crew completed the new sewer line project on Petro Tech Drive, they worked several days changing the pump seals at the Moody’s Lift Station, worked with the contractor at the Walmart project installing a temporary water line, and have been continuing to replace old meters in homes.

Zoning/Code Enforcement – Eric Heil reported that he issued 20 permits totaling \$389,737 in construction costs and \$837 in permit fees. He also said he was working on the front security project with multiple contractors. As follow up to the abandoned vehicles on Allegheny Ave. Eric said they have been moved.

Township Manager – Chad Findlay reported that the Township received \$94.51 in Act 13 money and \$326,724.95 in ARP money. Chad said that the ARP money was about \$18,000 more for each year than originally expecting, Chad stated that he would update the preliminary ARP budget for the next meeting. Chad said the construction project was going as planned at Walmart, but no paving schedule had been provided. Chad informed the Supervisors that he would be making minimal withdrawal from the three money markets at FNB due to notice that they had become stagnant. The new activity will allow the Township to avoid non-activity fees, Chad then informed all that an ORJSA meeting was scheduled for later that evening, and he was planning to hold MSHA training within the next few weeks. Chad then asked the Supervisors to approve the annual Township workday at the Venango Co. Fair. Harold Best made a motion to approve, and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes). Chad then thanked the Supervisors for all the help they provide for the Fair.

5. PUBLIC COMMENTS – NONE

6. COMMENTS OF MEMBERS –

The meeting was adjourned at 10:47AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be July 22, 2021, at 7:00PM.

ATTEST

Chad Findlay
Township Manager