

June 10, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for June 10, 2021 was called to order at 10:30AM at the Municipal Building by Fred Buckholtz, Vice-Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Pam Exley (Admin. Assist.), Ted Williams (Roadmaster), Mike R Erwin (Utility Supervisor), and Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 5.27.21 – Harold Best asked if there were any additions or corrections to the minutes of the May 27, 2021 meeting. Being none, Matt McSparren made a motion to approve the minutes, seconded by Fred Buckholtz, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – NONE

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew ditched for 10 days, installed 3 driveway pipes, worked 6 days mowing ditches, swept the bike trail, assembled new composite picnic tables, and attended road flagger training.

Utility Supervisor – Mike Erwin said his crew worked on a manhole on Dewberry Ave., completed several sewer lateral inspections prior to real estate transactions, worked on a water main break on South Main St., and continued to work on installing a new sewer line in the industrial park.

Zoning/Code Enforcement – Ben Breniman reported that he issued 11 permits totaling \$202,155 in construction. He also announced that he would be attending a property maintenance hearing later that day and he introduced Eric Heil as the new Code Enforcement/Zoning Officer.

Township Manager – The Township Manager report was given by Pam Exley. Pam then asked the Supervisors to approve the low responsible bid for AS1 (Antiskid) from the May 27th bid opening to Cooperstown Sand & Gravel for the bid price of \$10.25 per ton. Motion to approve was made by Matt McSparren and seconded by Fred Buckholtz. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Pam then asked the Supervisors to consider a request from IA Construction to change the 42" pipe from plastic to concrete pipe at no additional cost to the Township. The PennDOT Municipal Services Representative agreed the concrete pipe would be better. Ted Williams also agreed. Harold Best made a motion to approve the change with Fred Buckholtz seconding the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Pam then announced that IA is intending to start the project on Monday. Pam then presented the Supervisors with a resignation letter from the Zoning Hearing Board. Harold Best made a motion to approve the resignation and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Pam then provided an update on the COVID money. She explained that the Township had to complete an application and she submitted it online.

5. PUBLIC COMMENTS –

Bonnie Summers asked about the schedule for Allegheny Ave. paving and if the project has been identified for the COVID Relief Funds. She was told the paving schedule was unknown at the time and a preliminary budget was complete for the funds, but it has not been finalized.

6. COMMENTS OF MEMBERS – Supervisor Matt McSparren asked Ted if he was having the road oil sprayed in place or if his crew was spraying it. Ted said it would be sprayed in place by the contractor.

The meeting was adjourned at 10:44AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be June 24, 2021 at 7:00PM.

ATTEST

Chad Findlay
Township Manager