

November 12, 2020

The regular meeting of the Board of Supervisors of the Township of Cranberry for November 12, 2020 was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), Mike Erwin (Utility Supervisor), and Ben Breniman (Zoning / Code Enforcement). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

1. APPROVAL OF MINUTES FOR 10.22.20 – Harold Best asked if there were any additions or corrections to the minutes of the October 22, 2020 meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

2. EXPENDITURES – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

3. PERSONS ON THE AGENDA – Carol Gustafson updated the Supervisors on the status of 4 delinquent Street Light accounts that she needed official guidance on. She listed them as accounts that are at least 4 years past due and totaling \$420.14. Carol asked what direction the Supervisors would like her to go with these. After a brief discussion with the Supervisors, Chad, and Carol, it was determined that Carol would send another letter demanding payment and notifying the owner that the next step is to lien the property.

4. STAFF REPORTS

Road Master – Ted Williams reported that his crew picked up leaves for 15 days, cleaned up debris at the Park, worked on replacing pipe on Allegheny Ave. for 18 days, and plowed and salted roads for 1 day.

Utility Supervisor – Mike Erwin said his crew continues to locate valves for the mapping system, they have been flushing hydrants, working on the Moody’s sewage pump, closed the Parks, and have been helping the road dept. on the Allegheny Ave. construction project.

Zoning/Code Enforcement – Ben Breniman reported that he issued 7 permits totaling \$248,000 in construction. He also stated that a Planning Commission meeting would be following the regular meeting at 11:00AM.

Township Manager – Chad Findlay reported that he attended a General Authority meeting, a PennDOT winter maintenance meeting, a Frenchcreek Township open house, and two budget meetings. Chad then read the Draft Budget totals as follows:

General Fund	\$2,392,498.00
Fire Tax	\$40,500.00
Road Machinery	\$148,187.00
Water	\$1,245,260.00
Sewer	\$2,194,409.00
Street Lights	\$20,600.00
Liquid Fuels	\$317,036.00
Total	\$6,358,490.00

Chad announced that it was a balanced budget with no tax increases. Chad did make note that while this budget does not raise any taxes, that increases in the sewer rates and Street Light Tax would be necessary in the near future. Chad said the draft budget would be available in the front entrance of the Township Building and is scheduled to be passed at the December 22nd Supervisors meeting. Matt McSparren made a motion to approve the draft budget and Fred Buckholtz seconded the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

5. PUBLIC COMMENTS –

Ed Barrett asked why some sewage bills with sewer only customers are more than other customer’s bills that have water. Chad

replied that an average had to be established for sewer only customers because regular customers bills are calculated by the metered water used.

6. COMMENTS OF MEMBERS – NONE

The meeting was adjourned at 10:53AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be November 24,2020 at 7:00PM.

ATTEST

Chad Findlay
Township Manager