

November 11, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for November 11, 2021, was called to order at 10:30AM at the Municipal Building by Harold Best, Chairman. This meeting was tape recorded for the purpose of writing these minutes.

- **ROLL CALL OF MEMBERS:** Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, Chad Findlay (Township Manager), Ted Williams (Roadmaster), Mike R Erwin (Utility Supervisor), and Eric Heil (Code Enforcement/Zoning Officer). Guests were recorded in the attendance book.
- **PUBLIC COMMENTS** – None.
- **ADOPTION OF AGENDA** – Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

**1. APPROVAL OF MINUTES FOR 10.28.21** – Harold Best asked if there were any additions or corrections to the minutes of the October 28, 2021, meeting. Being none, Fred Buckholtz made a motion to approve the minutes, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz -yes, Matt McSparren-yes).

**2. EXPENDITURES** – Harold Best asked if there were any questions on the expenditures. Being none, Matt McSparren made a motion to approve the expenditures, seconded by Fred Buckholtz. Motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes).

**3. PERSONS ON THE AGENDA – NONE**

**4. STAFF REPORTS/ACTION ITEMS ON AGENDA**

**Road Master** – Ted Williams reported that his crew picked up leaves for 12 days, installed 2 driveway pipes, swept the bike trail, and put the plows and spreader boxes on trucks. Ted also said he ordered the flashing stop sign for the Big Egypt and Bredinsburg intersection.

**Utility Supervisor** – Mike R Erwin reported that his crew made water and sewer taps for new houses on Greenway Ave. and Ranch Street. They also have been flushing hydrants, changed 3" check valves at the Mall Water Plant, and winterized the Parks. He then said the DEP was in to inspect the Woodland Heights and Sage Run water system and the updates to the PA Ave and Mall Water Plants for the changes to liquid CL2.

**Zoning/Code Enforcement** – Eric Heil reported that he issued 12 permits with a total of \$98,220 in construction valve and \$227 in permit fees. He then said the dangerous structure on Cabin Road was all cleaned up but no response from the East Ave notice. He will continue to follow up on that. He informed the Supervisors that he has been fielding numerous calls about potential storage unit sites.

**Township Manager** – Chad Findlay said that a budget meeting was held on November 3<sup>rd</sup>. Chad then presented the Draft 2022 Budget as follows:

General Fund	\$2,064,574.95
Fire Fund	\$40,900.00
Road Machinery	\$405,000.00
Water Fund	\$999,342.00
Sewer Fund	\$1,928,054.00
Street Light Fund	\$21,200.00
Liquid Fuels	\$322,264.00
Total Budget	\$5,781,334.95

Chad announced it was a balanced budget with no tax hike. Fred Buckholtz made a motion to approve the Proposed Draft Budget and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren-yes). Chad then said the Draft Budget is scheduled to be advertised the next week and it will be available in the front office for public inspection. Final Budget approval is scheduled for the December 23<sup>rd</sup> meeting.

**5. PUBLIC COMMENTS – NONE**

**6. COMMENTS OF MEMBERS –**

Matt McSparren said he would like the Township to consider another blinking stop sign at the Hill City and State Route 157 intersection. Chad said that the other end of Hill City and US 322 was just as bad, but it was a State Road, and any formal action would need forwarded to the State. Chad also said that formal action would require a vote, it would need added to the agenda at a meeting.

The meeting was adjourned at 10:43AM. The next meeting of the Board of Supervisors of the Township of Cranberry will be November 23, 2021, at 7:00PM.

ATTEST

Chad Findlay  
Township Manager