

September 23, 2021

The regular meeting of the Board of Supervisors of the Township of Cranberry for September 23, 2021, was called to order by Harold Best, Chairman. Those in attendance were Harold Best, Fred Buckholtz, Matt McSparren, and Chad Findlay (Township Manager). Guests were recorded in the attendance book. This meeting was recorded.

**PUBLIC COMMENTS - None.**

**ADOPTION OF AGENDA**

- Fred Buckholtz made a motion to adopt the agenda, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

**1. MINUTES**

- Harold Best then asked for any additions or corrections to the minutes of the September 9, 2021, meeting. Matt McSparren made a motion to approve the minutes as presented. Fred Buckholtz seconded; motion carried. (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

**2. EXPENDITURES**

- Fred Buckholtz made a motion to approve the expenditures, seconded by Matt McSparren, motion carried (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes).

**3. PERSONS ON THE AGENDA --None.**

**4. STAFF REPORTS –**

- **Township Manager**– Chad Findlay announced that an Executive Session was held on September 9, 2021 to discuss a personnel matter. He then presented the Supervisors with the annual Junkyard License renewals. Chad said that Eric also visited the junkyards, and no change was noted. Harold Best made a motion to approve the renewals and Fred Buckholtz seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then provided to Supervisors with Reginia Deloe’s letter of interest in the vacant Zoning Hearing Board position. Fred Buckholtz made a motion to appoint her to the vacancy and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Next, Chad presented the Supervisors with Resolution 7-2021. This is a proposal to participate in the PSATS 457(B) Trust Plan as an additional retirement savings tool for the employees. Chad said he and Eric talked about this option when Eric first got hired and Eric worked to get all the paperwork ready. This plan has no Township contribution but must be an employer offered plan in order for the employee to participate. Harold Best made a motion to approve the plan and the supplemental participation agreement and Matt McSparren seconded the motion. (All in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then informed the Supervisors that the Trail association asked if the Township road crew could help fill the cracks in the Bike Trail between the Saltbox and the Brine Treatment Plant so they could seal them. Ted Williams (Roadmaster) said they could help and Harold Best made a motion to work with the Trail Association to fill the cracks and Matt McSparren seconded the motion. (All voted in favor.) (Harold Best - yes, Fred Buckholtz - yes, Matt McSparren - yes). Chad then announced that he completed the 2022 Minimum Municipal Obligation work sheet and the total to be figured into the budget is \$162,892. Chad also announced that he received the approval of the Hazard Mitigation Plan that was submitted to FEMA by the County. Lastly, Chad said that road crew employee interviews were held prior to the meeting.

**5. PUBLIC COMMENTS – NONE**

**6. COMMENTS OF MEMBERS – NONE**

The next regular meeting of the Board of Supervisors of the Township of Cranberry will be October 14, 2021, at 10:30 AM. There being no further business, Chairman Harold Best adjourned the meeting at 7:15PM.

ATTEST:

Chad Findlay, Township Manager