

# CRANBERRY TOWNSHIP

Board of Supervisors

November 13, 2025

## Agenda

1. **INTRODUCTION**
  - **CALL TO ORDER**
  - **PLEDGE OF ALLEGIANCE**
  - **MEETING IS BEING RECORDED**
  - **ROLL CALL**
  - **PUBLIC COMMENTS ON THE AGENDA**
  - **ADOPTION OF AGENDA**
  
2. **APPROVAL OF THE MINUTES FOR OCTOBER 23, 2025, AND OCTOBER 29, 2025.**
  
3. **APPROVAL OF EXPENDITURES**
  - Approval is requested to accept the amended balance sheet for September 30, 2025.
  
4. **PERSONS/ITEMS ON THE AGENDA (5 MINUTES – MAXIMUM)**
  - Approval is requested for Keith Lalley to be a full-time member of the Planning Committee.
  - Approval is requested for Frank Pancratz to be a full-time member of the Planning Committee.
  - Approval is requested for Tammy Flick to change to an alternate for the Planning Committee.
  - Approval is requested to accept the resignation of Sabrina Backer as Township Manager.
  - Approval is requested to appoint Melissa Scrivens as the interim Township Manager.
  - Approval is requested to appoint Melissa Scrivens as the Township Secretary.
  - Approval is requested to appoint Mike Deibert as Township Treasurer.
  - Approval is requested to appoint Township Solicitor Rich Winkler as the Township's Agency Open Records Officer.
  - Approval is requested for Resolution 11-2025, a resolution removing Sabrina Backer from all Township bank accounts.

- Approval is requested to change the Township Holiday of Christmas Eve (December 24) to the day of Christmas (December 26). This will be a one-time change and not precedent setting.
- Approval is requested to enter into contract with Fox Land Surveying for a survey of Morrison Park along with location of property pins.
- Approval is requested for the Township's 2026 preliminary budget.
- Approval is requested for the sale of the Township's used belt loader to Rockland Township, in the amount of \$1,000. Sale was per 2<sup>nd</sup> class Township code regulations.

**5. STAFF REPORTS**

- Mike O'Neil, Roadmaster
- Mike Erwin, Utilities Supervisor
- Regina DeLoe, Zoning & Code Enforcement Officer
- Sabrina Backer, Township Manager

**6. PUBLIC COMMENTS – (5 MINUTES PER SPEAKER MAXIMUM)**

**7. COMMENTS FROM THE BOARD OF SUPERVISORS**

**8. ADJOURNMENT**

The next meeting will be November 25, 2025, at 7:00 PM.