

ORGANIZATIONAL MEETING

Township of Cranberry Board of Supervisors
January 5, 2026

1. By _____ that _____, be named as temporary Chairman of the Board of the Township of Cranberry Supervisors; seconded by _____. Vote _____
2. By _____ that _____, be named as temporary Secretary of the Board of the Township of Cranberry Supervisors; seconded by _____. Vote _____
3. By _____ that _____, be named as Chairman of the Board of the Township of Cranberry Supervisors; seconded by _____. Vote _____
4. By _____ that _____, be named as Vice-Chairman of the Board of the Township of Cranberry Supervisors; seconded by _____. Vote _____
5. By _____ that _____, be named as Interim Township Manager for the Township of Cranberry; seconded by _____. Vote _____
6. By _____ that _____, be named as Secretary for the Township of Cranberry; seconded by _____. Vote _____
7. By _____ that _____, be named as Treasurer for the Township of Cranberry; seconded by _____. Vote _____
8. By _____ that _____, be named as Deputy Tax Collector for the Township of Cranberry; seconded by _____. Vote _____
9. By _____ that _____, be named as Roadmaster for the Township of Cranberry; seconded by _____. Vote _____
10. By _____ that _____, be named as Assistant Roadmaster for the Township of Cranberry; seconded by _____. Vote _____
11. By _____ that _____, be named as Utilities Supervisor for the Township of Cranberry; seconded by _____. Vote _____
12. By _____ that _____, be named as Assistant Utilities Supervisor for the Township of Cranberry; seconded by _____. Vote _____
13. By _____ that _____, be named as Code Enforcement Officer / Zoning Officer for the Township of Cranberry; seconded by _____. Vote _____

14. By _____ that _____, be named as the Agency Open Records Officer for the Township of Cranberry; seconded by _____. Vote _____
15. By _____ that Farmers National Bank of Ohio, Northwest Savings Bank, First National Bank, and Clarion County Community Bank be named the Depositories for the Township of Cranberry; seconded by _____. Vote _____
16. By _____ that the second Thursday at 10:30AM and the fourth Thursday at 7:00PM of each month be named as the regular meeting dates, except when agreeable to the Board of the Township of Cranberry Supervisors to make changes due to conflicting dates; seconded by _____. Vote _____
17. By _____ that _____, be named as the Engineer for the Township of Cranberry; seconded by _____. Vote _____
18. By _____ that _____, be named as the second Engineer for the Township of Cranberry; seconded by _____. Vote _____
19. By _____ that _____, be named as the Solicitor for the Township of Cranberry; seconded by _____. Vote _____
20. By _____ that the rates of pay for employees be established by the Board of the Township of Cranberry Supervisors; seconded by _____. Vote _____
21. By _____ that all regular employees be covered by the Township of Cranberry Personnel Handbook Rules and Regulations; seconded by _____. Vote _____
22. By _____ that the Township Treasurer be instructed to renew the Treasurer's Bond with the current Surety Company in the amount of \$ _____, seconded by _____. Vote _____
23. By _____ that the Roadmaster(s), Assistant Roadmaster, Mechanic, Utilities Manager, Assistant Utilities Manager, Township Manager, and Administrative Assistant be authorized to make purchases necessary to keep the municipal facilities and equipment in the best possible condition. Individual orders/ purchases may not exceed the purchasing statutes or bidding requirements of the Commonwealth, seconded by _____. Vote _____
24. By _____ that the Board of the Township of Cranberry Supervisors may provide an appreciation lunch or dinner for the employees and members of the Township's Boards, Commissions, and other selected officials, seconded by _____. Vote _____
25. By _____ that _____, be named as a member of the Vacancy Board for 2025, seconded by _____. Vote _____
26. By _____ that _____, be appointed as the Township of Cranberry's representative to the Oil Region Council of Government, seconded by _____. Vote _____
27. By _____ that _____, be appointed as the Township's representative to the Oil Region Joint Sewage Agency, seconded by _____. Vote _____

28. By _____ that the 2025 Actual Use report for Liquid Fuels for the Township of Cranberry be approved, seconded by _____. Vote _____
29. By _____ that the Township Supervisors, Township Manager, Roadmaster(s), Utility Manager, and Zoning Officer are authorized to attend the 2026 PSATS conference and that _____ will serve as the Township's voting delegate, seconded by _____. Vote _____
30. By _____ that the Township of Cranberry's Capital Reserve funds shall be used for land, buildings, and /or building improvements, roads/bridges, equipment, tools, parks/recreation, economic development, planning, or for any other purpose declared by the Board of the Township of Cranberry Supervisors to be more urgent than those for which the fund was created, seconded by _____. Vote _____
31. By _____ that Resolution 01-2026, which sets the fee schedule for fiscal year 2025 for the Township of Cranberry and the Cranberry-Venango General Authority be approved, seconded by _____. Vote _____
32. By _____ that Resolution 02-2026, which authorizes the Treasurer to make electronic transfers of Township funds be approved, seconded by _____. Vote _____
33. By _____ that Resolution 03-2026, for activities of the Seneca Volunteer Fire Department for 2026 by approved, seconded by _____. Vote _____
34. By _____ that _____, be named to a five (5) year term of the Cranberry-Venango General Authority, seconded by _____. Vote _____
35. By _____ that _____, be named to a five (5) year term on the Township of Cranberry Parks and Recreation Board, seconded by _____. Vote _____
36. By _____ that _____, be named to a four (4) year term on the Township of Cranberry Planning Commission, seconded by _____. Vote _____
37. By _____ that _____, be appointed to perform the Township of Cranberry's audit for federal fiscal year 2025, seconded by _____. Vote _____
38. By _____ that _____, be appointed as a contracted planning consultant for the Township of Cranberry and the Township's Planning Commission, seconded by _____. Vote _____

Public Comment:

Comments from the Board of the Township of Cranberry Supervisors

There being no further business _____ made a motion to adjourn the meeting, seconded by _____ . Vote _____

Meeting adjourned at _____

The next Board of Supervisors meeting will be January 8, 2026, at 10:30 AM.