

The regular meeting of the Board of Supervisors for the Township of Cranberry for May 14th, 2026, was called to order at 10:30AM by Chairman Wayne Hepler. Those in attendance were Township Supervisors Mike Deibert, Wayne Hepler, Bob Betzold, Township Secretary Regina DeLoe, Utility Assistant Supervisor Scott Slater, and Zoning/ Code Enforcement Officer Regina DeLoe. Guests were recorded in the attendance book. The meeting was recorded.

PUBLIC COMMENT ON AGENDA ITEMS– None

ADOPTION OF AGENDA

- Mike Deibert made a motion to adopt the agenda as presented. A second was given by Bob Betzold. Aye all, by roll call vote. Motion carried

1. MINUTES

- Bob Betzold made a motion to approve the minutes as presented for the April 23rd, 2026, meeting. Wayne Hepler seconded the motion. Aye all, by roll call vote. Motion carried

2. EXPENDITURES

- Mike Deibert made a motion to approve the expenditures, a second was given by Bob Betzold. Aye all, by roll call vote. Motion carried

3. PERSONS/ITEMS ON THE AGENDA

1.) Mark Kerr- representative from the Oil Region Alliance, provided updates on regional trail projects and a proposed primitive canoe/kayak launch initiative. He noted that recent trail guide updates included local trails and the Erie-to-Pittsburgh Trail, highlighting Erie County's long contiguous pedestrian section running through Venango County.

Kerr's discussion focused on the river access and initiative, which would support development of a primitive non-motorized canoe and kayak launch along the Allegheny River. The Oil Region Alliance is assisting the Township with grant opportunities, engineering coordination, and permitting guidance. Additional Federal permitting requirements will apply to this project due to this specific river section designated as Wild and Scenic. The Township was provided with templet draft resolution language and a proposed emergency motorized access policy for review.

Kerr further explained that the launch could potentially support emergency response and search-and-rescue operations when needed. However, discussions are ongoing regarding possible phased construction and partnerships with nearby municipalities to improve river access and reduce congestion at existing launches. The goal would be to not permit any motorized boats due to this section being a protected area of the river.

An additional update was provided regarding ownership of the former PennWest Clarion-Venango campus and management of West End Pond was provided by Kerr. The Oil Region Alliance is pursuing grant funding for stormwater and sediment remediation in the Hayes Hollow watershed to reduce sediment flow into the pond. Kerr requested the Township to consider future partnership support, including a potential letter of support for grant applications for this project. The Township watershed does flow to the West End pond and area of Hayes Hollow, contributing to the stormwater run off and sediment into the West End Pond.

Board members discussed existing runoff and washout concerns in Hayes Hollow and expressed interest in cooperating on future remediation efforts.

Mark also discussed long-term plans to expand non-motorized river access points, approximately every eight miles, along established water trails, including future projects along the Allegheny River and French Creek corridors.

- 2.) Approval was granted for email services to be provided by Makenzie Enterprises LLC. This service includes four (4) email accounts at a rate of \$33.60 per month, Domain Email security SPF, DKIM and DMARC Monitoring for one server at a rate of \$660.00 per year and a one-time set up fee of \$199.00. Motion by Bob Betzold. Second by Mike Deibert. Aye all, by roll call vote. Motion carried
- 3.) Approval was granted for Resolution No. 13-2026- Curative Resolution Regarding Numbering of Resolutions for the year 2025. Motion by Mike Deibert. Second by Wayne Hepler. Aye all, by roll call vote. Motion carried.
- 4.) Approval was granted for Resolution No. 14-2026- Declaring Cranberry Township intent to utilize the Pennsylvania Municipal Records Retention Manual. Motion by Mike Deibert. Second by Wayne Hepler. Aye all, by roll call vote. Motion carried

3. STAFF REPORTS

Road Master Report read by TWP Secretary Regina DeLoe: the report stated the road department has been conducting storm clean-up, fixing washouts and plugged pipes. They have been installing driveway pipes, installed a crossover pipe on Big Egypt, began hanging the new LED lights in the public meeting room, ditching with the backhoe and grader. The report stated blacktopping is complete, tar & chipping is scheduled for the last week of July, and the street department has began mowing the parks and bike trail for the year.

Utility Assistant Supervisor Scott Slater reported the Water Department have completed yard repairs, “taps” on Meadow Rd/trailer park for a new home and ran water and sewer lines. Maintenance was completed on generators. All generators are working at the lift stations. A sewage pump went bad last week; they have since swapped out the pump with the extra pump the department had and will get the other pump repaired. The new plant is now running up to

four hours of runtime with the new chemicals (300gpm at 4 hours with room to go. 120,000 hrs, .325 average/day low).

Zoning / Code Enforcement Officer Regina DeLoe reported fourteen (14) zoning permits were issued for a total of \$1,283,200.00 in improvements with a total of \$1,600.90 in permit fees, (10) letters of notice of violations sent for property maintenance, zoning regulations-junkyard, accumulation of garbage and rubbish), Civil complaint for zoning violation, satisfied, (2) summary NT for Property Maintenance from March, Guilty Plea,(1) warning for accumulation of garbage, Property Maintenance, Dumpster Application completed for this violation and dumpster has been delivered, (3) warning letters: 2 for not obtaining permits for accessory structures and 1 for property maintenance.

Township Secretary Regina DeLoe reports the following: April 27th-29th 2026- CDBG Audit 2010-2014, completed successfully. Have been working on updating and correcting various contact lists and operational information. Began preparing agendas and reviewing prior meeting records. Collected remainder of required Statement of Financial Interest forms. Worked on identifying email and technology issues impacting operations. Coordinated: CPR/First Aid scheduled for June 17th. Assisted the Roadmaster with training preparation for required Mine Training requirements. Reviewed the municipal reporting check list for compliance. Completed a Curative Resolution for the year 2025 resolution error and the Records Retention Manual Resolution for approval, both which were approved during this meeting.

PUBLIC COMMENT

Barb Ross: commented on Mark Kerr's topic relating to the identification of the section of the Allegheny River identified as Wild and Scenic River. Ross reflected this topic to the 2019 flood event at the location of Deep Hollow and US 322. She mentioned concern that more vehicles have been placed back on the Flood Plain Parcel where the issue occurred during the 2019 event. Barb stated her question is "who is responsible for that". Additional comment was made relating to "jake brake" noise in the Victory Heights area.

Robert Shubert- commented on a concern regarding the speed limit and noise on US 322 near Whippoorwill Rd. Specifically for semi-trucks traveling West on US 322 and the use of the truck's compression release engine brake "jake brake".

Patrick Logan – requested an update relating to progress on a settlement agreement for clean-up and other requirements with a property owner along Garden Ln and Deep Hollow properties

COMMENTS OF MEMBERS

None.

ADJOURNMENT

There being no further business, the meeting of the Board of Supervisors of the Township of Cranberry a motion was made by Bob Betzold to adjourn the meeting. A second was given by Mike Deibert. Aye all, by roll call vote. Motion carried.

The next meeting of the Board of Supervisors for the Township of Cranberry will be at 10:30A.M. on May 28th, 2026.

ATTEST:

Regina DeLoe

Township Secretary